
Credit Application Instructions

1. This form is provided to Stormwater Management customers who believe they qualify for an approved Stormwater Management Credit. Customers should review the Credit Manual for eligibility requirements for Credits.
 2. Please fill out all sections on the first page of the form, except for the last section marked "For Authority Use Only". Please fill out all applicable sections related to the Credits you are applying for.
 3. You may attach supporting documentation to the form. Please note that any submitted documentation will not be returned to the customer. Please mail completed form to the Bethlehem Township Municipal Authority at the address of the Bethlehem Township Municipal Building, Attn: Stormwater Management Credit Administrator
 4. An Authority representative will review the Stormwater Management Credit Application Form within 90 days of receipt of the completed form.
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Attached Documents

The following documentation must be submitted for an application to be reviewed

1. Completed and signed credit application form.
 2. Photographs of the site showing layout, inlets, outlets, etc.
 3. Owner's operation and maintenance plan.
 4. Previous year's maintenance log. (Existing facilities only)
 5. Application fee if one is established.
 6. Escrow deposit of \$2,000 if applicable.
 7. The Authority may require for the following additional documentation to be submitted:
 - a. Design documentation, as-built or construction drawings, and an engineering analysis from a Pennsylvania licensed professional engineer.
 - b. Documentation from a licensed engineer that the facility is in proper working order. (Existing facilities only)
 - c. Other documentation as may be required at the request of the Authority.
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Please review the Authority's Stormwater Management Program Credit and Appeals Manual before applying

Select the credit(s) being applied for (check applicable boxes):

☐ Peak Rate Control / Volume Control Structural BMP	☐ Education Credit
☐ Stormwater Partnership Credit	

Customer Information

Owner's Name: _____

Phone Number: _____ Alt. Phone Number: _____

E-mail: _____

Property Address: _____

Parcel Number: _____

Mailing Address: _____

Account Number: _____

Additional Information

The Authority will contact you to discuss the details of the credit after you submit page 1 of the application.

Confirmation of Credit Conditions and Authority Access Rights

I, (please print name) _____ agree to all conditions of the Credits I have applied for as outlined in the *Bethlehem Township Municipal Authority Stormwater Management Program Credit and Appeals Manual*. Additionally, I agree that Bethlehem Township Municipal Authority representatives may at reasonable times enter my property to inspect the property or condition or operation of BMPs.

Signature: _____ Date: _____

FOR AUTHORITY USE ONLY

Date Received: _____	Credit(s): ☐ Granted ☐ Denied
Date Reviewed: _____	% Credit to be Applied: _____
Date of Credit Expiration: _____	Reviewer: _____