



Memo

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To: Honorable Members of the Bethlehem Township Board of Commissioners
Doug Bruce, Township Manager
From: Amanda L. Raudenbush, AICP, CFM, Planning Director
Date: May 11, 2022
Re: May 16, 2022 Board of Commissioners Meeting Report

Departmental Activities

- Staff has hired a new Code Enforcement Officer to begin May 23
- Staff completed and submitted the WalkWorks grant application for funding towards an Active Transportation Plan
- Staff is actively updating administrative documents.

Pre-Application Meeting

There was one pre-application meeting this month. The owner of 4107 Nazareth Pike presented plans for a 12-unit apartment building on property located immediately behind his property. This proposal would be accessed by Brodhead Road. The vast majority of the property is in the regulated floodway, which was brought to the owner's attention at the meeting. Shortly after the meeting the owner contacted staff and expressed that the project will not move forward at this time.

Board of Commissioners New Business

2300 Highland Avenue – The applicant is proposing to construct additional parking spaces. This would increase net impervious area by over 10,000 square feet, thereby introducing the stormwater management ordinance.

Mowrer Delivery Vehicle Parking – Conditional Use – The applicant is proposing a delivery vehicle parking area, which is paved and curbed. The 5.74 acre site is located at the southwest corner of Mowrer Road and Brodhead Road. The issue in front of the Board of Commissioners currently is the Conditional Use. This will be a formal hearing.

Board of Commissioners Old Business

Freemansburg Avenue/Farmersville Road Update – The realignment of Farmersville Road at Freemansburg Avenue has been included in the draft Transportation Improvement Program (TIP) 2023-2026. At this point, the Lehigh Valley Transportation Study is hosting public meetings to gather input on the draft TIP. There are two virtual meetings remaining on May 17 at 4:00 and May 18 at 9:00 and an in-person meeting scheduled for May 19 at 7:00. Location and conference ID numbers are available from staff or at lvpc.org.

Current Submissions for May 23, 2022 Planning Commission Meeting

- Mill Creek – Final Plan
- Starbucks Easton Commons – Preliminary Plan



TOWNSHIP OF BETHLEHEM

Board of Commissioners

DEPARTMENT OF COMMUNITY DEVELOPMENT

MUNICIPAL OFFICES
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Commissioners:
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Jan Beatty
John K. Gallagher
John J. Merhottein
Dale A. Sourbeck

Treasurer:
Rosalia Italiano-Cacciabeve

Township Manager:
Doug Bruce

Res. Permit Summary Report (Total Fees Paid)

	Current Month April 2022	Month Last Year April 2021	Current Yr-To-Date 1/1/2022 - 4/30/2022	Last Yr-To-Date 1/1/2021 - 4/30/2021
Building				
Count	24	36	57	108
Electrical				
Count	6	6	18	26
Energy				
Count	1	0	1	1
Fire Protection				
Count	0	0	0	0
Grading				
Count	0	0	0	0
Mechanical				
Count	0	0	1	0
NHSFD (Building, Electrical, Plumbing, Mechanical, Grading, Energy, Fire Protection, Zoning)				
Count	4	12	42	39
Plumbing				
Count	0	0	5	1
Re-Roof/Re-Cover				
Count	0	4	0	5
Residential				
Count	0	8	18	12
Zoning				
Count	33	44	71	78
Total Count	68	110	213	270



TOWNSHIP OF BETHLEHEM

Board of Commissioners

MUNICIPAL OFFICES
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Dale A. Seuback

Treasurer:
Rosalia Italiano-Cacciabene

Township Manager:
Doug Bruce

Non-TRS.

Permit Summary Report (Total Fees Paid)

	Current Month April 2022	Month Last Year April 2021	Current Yr-To-Date 1/1/2022 - 4/30/2022	Last Yr-To-Date 1/1/2021 - 4/30/2021
Accessibility				
Count	0	0	0	0
Alteration				
Count	0	1	3	4
Bethlehem Twp. Project				
Count	0	0	0	0
Blasting				
Count	0	0	1	1
Bonfire				
Count	1	0	1	0
Building				
Count	0	0	4	2
Cell Tower-Communications				
Count	0	0	0	0
Demolition				
Count	0	3	0	4
Electrical				
Count	3	4	21	9
Fire Protection/Detection				
Count	3	4	18	8
Fire Works				
Count	0	0	0	0
High Rack Storage Installation				
Count	0	0	0	2
Mechanical				
Count	0	1	2	1
Plumbing				
Count	0	1	1	1
Public Swimming Pool				
Count	0	1	0	1
Re-Roof				
Count	0	1	1	2
Site Work Construction				
Count	1	0	5	1
Temporary Const. Trailer				
Count	0	0	0	0
Temporary Tent				

Count	1	0	3	2
Tenant Fit Out				
Count	2	1	4	3
Total Count	11	17	64	41