



# Memo

4225 Easton Avenue  
Bethlehem, Pennsylvania 18020  
610.814.6441 (office)  
610.814.6445 (fax)  
[araudenbush@bethlehempwp.com](mailto:araudenbush@bethlehempwp.com)

To: Honorable Members of the Bethlehem Township Board of Commissioners  
Doug Bruce, Township Manager  
From: Amanda L. Raudenbush, AICP, CFM, Planning Director  
Date: April 11, 2022  
Re: April 18, 2022 Board of Commissioners Meeting Report

## Departmental Activities

- Staff followed up with property code and zoning enforcement issues at Concord Circle, Easton Avenue and Wilson Avenue.
- Staff participated in the Clean Freight Movement Webinar
- Staff participated in the WalkWorks grant webinar
- Staff attended the NCCD Pre-Application meeting for the Falmer Drive Apartments
- Staff is actively updating administrative documents.

## Pre-Application Meeting

There were no pre-application meetings this month.

## Board of Commissioners New Business

**Camel's Hump Farm Culvert Replacement – Waiver Request** – The property owner at 1311 Santee Mill Road has applied for a permit to replace the existing culvert on their property. As part of the application, the applicant's engineer has requested a waiver from requirements of the Bethlehem Township Stormwater Management Ordinance Section 218-19.B. This section requires the design opening of the bridge or culvert to pass the 50-year design storm.

**Miller Parcel PRD – Sketch Plan** - The applicant is proposing a Planned Residential Development (PRD) on a 51.88 acre tract located on Farmersville Road. The property is zoned Medium Density Residential (MDR) which allows a PRD as a by-right use. The proposal includes 60 single family detached units, 40 townhouse units, and 66 garden apartment units. The proposal also includes community gardens, a dog park, numerous community outdoor gathering spaces and pedestrian walkway and trail system. This project will be served by public water and public sewer.

Comments were issued by the Township's consultants, and forwarded to the Applicant.

**Board of Commissioners Old Business**

None

**Current Submissions for April 25, 2022 Planning Commission Meeting**

- Mowrer Delivery Vehicle Parking – Preliminary Plan & Conditional Use
- Falmer Drive Garden Apartments – Preliminary/Final Plan & Conditional Use
- Mill Creek Business Park – Final Plan



# TOWNSHIP OF BETHLEHEM

## Board of Commissioners

### DEPARTMENT OF COMMUNITY DEVELOPMENT

MUNICIPAL OFFICES  
4225 Easton Avenue  
Bethlehem, Pennsylvania 18020-1496

Phone: 610-814-6400  
Fax No: 610-814-6445  
www.bethlehemtwp.com

#### Commissioners:

Malissa K. Davis  
Jan Beatty  
John K. Gallagher  
John J. Merhottein  
Dale A. Sourbeck

#### Treasurer:

Rosalia Italiano-Cacciabeve

#### Township Manager:

Doug Bruce

## *Res.* Permit Summary Report (Total Fees Paid)

	Current Month March 2022	Month Last Year March 2021	Current Yr-To-Date 1/1/2022 - 3/31/2022	Last Yr-To-Date 1/1/2021 - 3/31/2021
Building				
Count	19	36	33	72
Electrical				
Count	4	8	12	20
Energy				
Count	0	0	0	1
Fire Protection				
Count	0	0	0	0
Grading				
Count	0	0	0	0
Mechanical				
Count	1	0	1	0
NHSFD (Building, Electrical, Plumbing, Mechanical, Grading, Energy, Fire Protection, Zoning)				
Count	21	12	39	27
Plumbing				
Count	4	1	5	1
Re-Roof/Re-Cover				
Count	0	1	0	1
Residential				
Count	5	4	18	4
Zoning				
Count	29	20	45	34
Total Count	83	82	153	160



# TOWNSHIP OF BETHLEHEM

## Board of Commissioners

MUNICIPAL OFFICES  
4225 Easton Avenue  
Bethlehem, Pa. 180020

Phone: 610-814-6430  
Fax No: 610-814-6445  
[www.bethlehemtownship.org](http://www.bethlehemtownship.org)

Commissioners:  
Malissa Davis  
John K. Gallagher  
Michael Hudak  
John J. Merhottam  
Dale A. Scurbeck

Treasurer:  
Rosalia Italiano-Casobabe

Township Manager:  
Doug Bruce

*Non-Res.*

## Permit Summary Report (Total Fees Paid)

	Current Month March 2022	Month Last Year March 2021	Current Yr-To-Date 1/1/2022 - 3/31/2022	Last Yr-To-Date 1/1/2021 - 3/31/2021
Accessibility				
Count	0	0	0	0
Alteration				
Count	0	1	3	3
Bethlehem Twp. Project				
Count	0	0	0	0
Blasting				
Count	0	1	1	1
Bonfire				
Count	0	0	0	0
Building				
Count	2	1	4	2
Cell Tower-Communications				
Count	0	0	0	0
Demolition				
Count	0	0	0	1
Electrical				
Count	4	0	18	5
Fire Protection/Detection				
Count	9	0	16	4
Fire Works				
Count	0	0	0	0
High Rack Storage Installation				
Count	0	0	0	2
Mechanical				
Count	0	0	2	0
Plumbing				
Count	1	0	1	0
Public Swimming Pool				
Count	0	0	0	0
Re-Roof				
Count	1	0	1	1
Site Work Construction				
Count	0	0	4	1
Temporary Const. Trailer				
Count	0	0	0	0
Temporary Tent				

Count	2	2	2	2
Tenant Fit Out				
Count	1	1	3	2
Total Count	20	6	55	24