

**TOWNSHIP OF BETHLEHEM
2026 BUDGET ASSUMPTIONS**

AS OF NOVEMBER 17, 2025

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Date: November 17, 2025

**To: Board of Commissioners
Doug Bruce, Township Manager**

From: Andy Freda, Director of Finance

RE: 2026 Major Budget Assumptions – Summary

The following changes have already been incorporated into the 2026 Budget:

Wages and Fringe Benefits:

AFSCME	3.00%	(2026)	CBA expires 12/31/26
POLICE	4.00%	(2026)	CBA expires 12/31/26
TEAMSTERS	3.25%	(2026)	CBA expires 12/31/26
NON-BARGAINING	4.00%	(2026)	Tentative rate
LIBRARY	0.00%	(2026)	No Increase
MEDICAL	20.00%	(2026)	Rate Increase (self-funded)
PENSION	3.00%	(2026)	MMO <u>Decrease</u> from 2026

Personnel/Staffing

Police Department

Two Police Officer Open Position (2026)

Public Works

Two Truck Driver Open Positions (2026)

General Assumptions

Millage Rate – No increase proposed for 2026

No additional debt service proposed for 2026

Current debt service (Series 2021) maturity Spring 2027

Sewer Assumptions

Sewer Billing Rate – No increase proposed for 2026

Capital Assumptions

General Fund – Transfer to Capital, Grants

Stormwater Assumptions

10% Fee increase proposed for 2026

Glossary of Terms

Contractual Services – Professional Services, Consultative

Services, Training, Support, Insurance

Budgeted Transfer – Move monies from one fund to another

2026 BUDGET BOARD HEARING TENTATIVE SCHEDULE

THURSDAY, OCTOBER 23RD 6:00 PM - 8:00 PM	OPENING TIME Jackie Bittel (BTCC) Chief Greg Gottschall (Police) Rich Kanaskie (Public Works)
TUESDAY, OCTOBER 28TH 6:00 PM - 8:00 PM	Fire Companies Athletic Associations
THURSDAY, NOVEMBER 6TH 6:00 PM - 8:00 PM	Matt Miranda (PPIS/Sewer) Samantha Smith (Community Development) Andrew Freda (Finance) Stormwater Fund Remaining Discussion (Admin., etc.)
WEEK ENDING NOVEMBER 14TH NOVEMBER 17TH NOVEMBER 18TH NOVEMBER 18TH - DECEMBER 15TH DECEMBER 15TH	DRAFT SUPPLIED TO BOC FIRST PUBLIC READING PUBLIC ADVERTISEMENT PUBLIC INSPECTION ADOPTION OF 2026 BUDGET

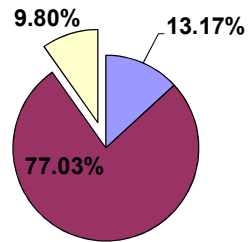
2026 TAX MILLAGE RATE ANALYSIS (AS OF PRINTING)

BREAKDOWN OF MILLAGE RATE BY JURISDICTION

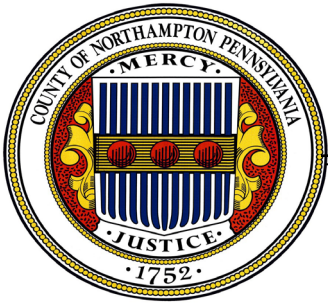
TAXING JURISDICTION	MILLS	% OF MILLS
County of Northampton (2026 Rate)	10.80	13.17%
Bethlehem Area School District (FY 2025-2026 Rate)	63.17	77.03%
Township of Bethlehem (2026 Rate)	8.04	9.80%
TOTAL	82.01	100.00%

TAX LEVY = [(MILLS/1,000) X PROPERTY VALUE X 50%]

PROPERTY VALUE \$100,000 ASSESSED VALUE \$50,000	PROPERTY VALUE \$200,000 ASSESSED VALUE \$100,000	PROPERTY VALUE \$300,000 ASSESSED VALUE \$150,000
\$540	\$1,080	\$1,620
\$3,159	\$6,317	\$9,476
\$402	\$804	\$1,206
\$4,101	\$8,201	\$12,302



- County of Northampton (2026 Rate)
- Bethlehem Area School District (FY 2025-2026 Rate)
- Township of Bethlehem (2026 Rate)



COUNTY OF NORTHAMPTON

DEPARTMENT OF FISCAL AFFAIRS

ASSESSMENT DIVISION

NORTHAMPTON COUNTY GOVERNMENT CENTER

669 WASHINGTON STREET

EASTON, PENNSYLVANIA 18042-7477

PHONE: (610) 829-6155 FAX (610) 559-3796

JULIE AZZALINA
ASSESSMENT MANAGER

2025-2026 MILLAGE RATES AS OF JULY 1, 2025

<u>Township</u>	<u>Municipality</u>	<u>School</u>	<u>Total Mills</u>	<u>Borough</u>	<u>Municipality</u>	<u>School</u>	<u>Total Mills</u>
Allen	5.00	58.52	74.32	Bangor	19.16	57.40	87.36
Bethlehem	8.04	63.17	82.01	Bath	17.45	58.52	86.77
Bushkill	8.00	59.95	78.75	Chapman	4.00	58.52	73.32
East Allen	6.50	58.52	75.82	East Bangor	13.47	57.40	81.67
Forks	7.50	73.29	91.59	Freemansburg	18.26	63.17	92.23
Hanover	3.90	63.17	77.87	Glendon	11.06	62.583	84.443
Lehigh	7.00	58.52	76.32	Hellertown	21.5	55.2055	87.5055
Lo. Mt. Bethel (E)	7.70	73.29	91.79	Nazareth	17.5	59.95	88.25
Lo. Mt. Bethel Ind. (B)	7.70	57.40	75.90	Northampton	15.0	58.52	84.32
Lo. Nazareth	5.50	59.95	76.25	N Catasauqua	17.0	58.5738	86.3738
Lower Saucon	5.14	55.2055	71.1455	Pen Argyl	13.0	56.80	80.60
Moore	8.00	58.52	77.32	Portland	23.0	57.40	91.20
Palmer	9.50	73.29	93.59	Roseto	14.0	57.40	82.20
Plainfield	9.50	56.80	77.10	Stockertown	18.0	59.95	88.75
Upper Mt. Bethel	8.50	57.40	76.70	Tatamy	13.5	59.95	84.25
Upper Nazareth	7.59	59.95	78.34	Walnutport	20.25	77.7220	108.772
Washington	8.00	57.40	76.20	West Easton	11.7	62.583	85.083
Williams	2.25	62.583	75.633	Wilson	25.5	62.583	98.883
				Wind Gap	18.0	56.80	85.60
City of Bethlehem	19.64	63.17	93.61				
City of Easton	24.95	73.29	109.04				
County of Northampton			10.8				

MUNICIPAL RECON
SEPTEMBER 2025

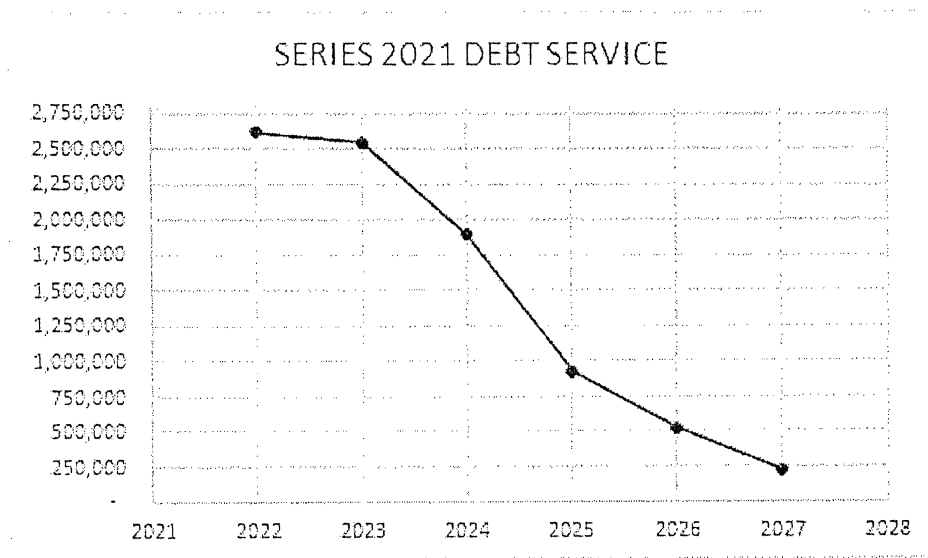
TAXDIST	NAME	Total Assessment	Total Parcels
01	ALLEN TOWNSHIP	347,771,600	2,512
02	BANGOR BOROUGH	89,191,300	1,971
03	BATH BOROUGH	55,992,500	962
04	BETHLEHEM CITY	1,340,205,500	16,360
05	BETHLEHEM TOWNSHIP	969,344,800	9,879
06	BUSHKILL TOWNSHIP	311,190,000	3,645
07	CHAPMAN BOROUGH	3,974,100	104
08	EAST ALLEN TOWNSHIP	223,460,900	2,599
09	EAST BANGOR BOROUGH	17,546,400	459
10	EASTON CITY	370,665,200	8,039
11	FORKS TOWNSHIP	627,411,400	6,780
12	FREEMANSBURG BOROUGH	47,815,700	973
13	GLENDON BOROUGH	10,240,600	184
14	HANOVER TOWNSHIP	568,842,400	4,491
15	HELLERTOWN BOROUGH	132,569,100	2,365
16	LEHIGH TOWNSHIP	298,268,000	5,353
17	LOWER MT BETHEL TOWNSHIP	93,553,500	1,836
18	LOWER NAZARETH TOWNSHIP	496,816,500	2,906
19	LOWER SAUCON TOWNSHIP	463,909,500	5,005
20	MOORE TOWNSHIP	270,113,700	4,664
21	NAZARETH BOROUGH	126,061,600	1,950
22	NORTHAMPTON BOROUGH	215,440,100	3,998
23	N CATASAUQUA BOROUGH	68,921,600	1,282
24	PALMER TOWNSHIP	839,800,700	8,929
25	PEN ARGYL BOROUGH	66,699,400	1,408
26	PLAINFIELD TOWNSHIP	201,357,500	2,984
27	PORTLAND BOROUGH	14,287,100	260
28	ROSETO BOROUGH	30,904,400	722
29	STOCKERTOWN BOROUGH	26,518,400	362
30	TATAMY BOROUGH	43,769,600	513
31	UPPER MT BETHEL TOWNSHIP	208,630,600	3,603
32	UPPER NAZARETH TOWNSHIP	199,002,100	2,416
33	WALNUTPORT BOROUGH	42,915,200	892
34	WASHINGTON TOWNSHIP	157,986,900	2,499
35	WEST EASTON BOROUGH	24,094,600	550
36	WILLIAMS TOWNSHIP	249,781,800	3,305
37	WILSON BOROUGH	135,121,200	2,830
38	WIND GAP BOROUGH	68,772,900	1,015
TOTAL		9,458,948,400	120,605

BETHLEHEM TOWNSHIP		Settle	11/23/2021
SERIES OF 2021		Dated	11/23/2021
REFUNDS THE SERIES OF 2017 & 2019			

1	2	3	4	5	6	7	8
<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Fiscal Year Debt Service</u>	<u>Existing Debt Service</u>	<u>Difference to Budget [1]</u>
4/1/2022	1,291,000	0.710	21,791.00	1,312,791.00			
10/1/2022	1,285,000	0.710	26,060.55	1,311,060.55	2,623,851.55	2,688,996.54	65,144.98
4/1/2023	1,252,000	0.710	21,498.80	1,273,498.80			
10/1/2023	1,255,000	0.710	17,054.20	1,272,054.20	2,545,553.00	2,611,111.75	65,558.75
4/1/2024	1,214,000	0.710	12,598.95	1,226,598.95			
10/1/2024	666,000	0.710	8,289.25	674,289.25	1,900,888.20	1,966,183.87	65,295.67
4/1/2025	660,000	0.710	5,924.95	665,924.95			
10/1/2025	261,000	0.710	3,581.95	264,581.95	930,506.90	995,976.77	65,469.87
4/1/2026	260,000	0.710	2,655.40	262,655.40			
10/1/2026	260,000	0.710	1,732.40	261,732.40	524,387.80	590,390.57	66,002.77
4/1/2027	228,000	0.710	809.40	228,809.40			
10/1/2027					228,809.40	294,888.20	66,078.80
TOTALS	8,632,000		121,996.85	8,753,996.85	8,753,996.85	9,147,547.70	393,550.84

<i>Savings as % of refunded principal</i>	14.44%
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[1] Assumes a fixed rate of 2.74% through April, 2024 and a reset rate of 6.00% (Cap Rate) thereafter. Actual reset rates to be determined based on 65% of Prime.



2023-2027 DEBT SERVICE ANALYSIS (SERIES 2017-2019)

SERIES 2021 (DEBT SERVICE - GENERAL/SEWER FUND)			
2023	2,545,553		
2024	1,900,888		
2025	930,507		
2026	524,388		
2027	228,809		MATURITY APRIL 2027
	6,130,145		

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

PUBLIC WORKS

GENERAL FUND NARRATIVE

PUBLIC WORKS DEPARTMENT - 2026

The Public Works Department has the following changes to recommend to the General Budget that are listed below.

1. Department 437 – We are proposing increasing 42584, the contractual sinkhole repair line item to reflect more realistic market pricing.
2. Department 444 – We also propose increasing 42185, non-reimbursable Engineering to cover current charges. Also, it will be necessary to increase 42440, Uniform Rental due to price increase from vendor. There is a proposed small increase to 42636, Training, to also cover current costs.
3. Department 444 – We are proposing upgrading the Clerk 2 position to a Tech position. Moving pavilion rental to on line has required constant monitoring of the web site application and payment system and updating the website calendar on a daily basis. Refunds are being approved and processed by the Tech after all rentals are completed through the web portal. In addition, athletic field rentals, street opening permits processing, and the daily interaction with the public requires a knowledge of all township procedures and activities that requires this position to function beyond the job description of a clerk.
4. Department 450 – 42450 should reflect current market pricing as the park grounds/fields fertilization treatment alone is pricing out at approximately \$10,000 per year. We also anticipate roof repairs on the small pavilion at Chetwin Park. Based on this we are proposing an increase for this item to \$20K.

Minor Equipment -

1. Annual line item for Chain saws, gas trimmers and blowers as needed for replacement. \$2,000.00
2. Pressure washer - \$6,500.00
3. Small trailer for mowers - \$6,000.00
4. Steel plates for excavation protection - \$4,500

Public Works Department – Capital Budget Narrative

The following list are items included in the proposed 2026 Capital budget from the Public Works Department.

1. Large Dump Truck – \$295,000

This will replace the 2003 model year GMC truck we currently have. We are currently only replacing dump trucks on a two-year cycle due to funding these through the state liquid fuels fund. This results in having to keep trucks for 20 years.

2. Design of Public Works Facility - \$275,000 - \$300,000

The feasibility study done in 2022 resulted in the recommendation of using the Hope Road tract for the future location of the township fuel station and Public Works Department and possible Fire/Ambulance substation. The next step is to make final design layout of the proposed site resulting in Complete design and specification package for Phase 1 that would include a new township fuel facility and salt storage shed. The township must plan now to replace the existing fuel facility since the age and location are a major liability.

3. Bridge Repairs - \$30,000

Based on PADOT bridge inspections, there are various maintenance repairs that will be required to be completed to preserve the current status of the Keystone Street Bridge. This bridge is already weight restricted due to age and deterioration. PADOT has this listed as a Scour Critical Bridge and is required to be inspected annually.

4. Tire Machine - \$18,000

We are in need of upgrading our current passenger car tire changing machine. The existing unit is 25 years old and is not capable of working in the newer, larger tire sizes that are found on the newer model police cars. This tire machine will get mostly used for police cars as they go through tires very quickly.

5. Ice Machine - \$10,000

Based on discussions from the Township Safety Committee we are requesting the township purchase a commercial ice machine for the Public Works building. The need for ice throughout the summer has been a topic for several years as a safety issue for the public works crew. Since the location of the unit would be in the current lunchroom of the Falmer Drive PW building, this would allow the police officers as well as PPIS staff access to the unit as well.

FIVE YEAR PROPOSED ROAD SCHEDULE

2026

Church Road from William Penn to Country Club Road(FDR) 13,900

TOTAL YARDS FOR 2025 13,900

Est. Construction Cost - \$2,500,000 from Traffic Impact Fee

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2026

Reeves Drive From Easton Ave. to Easton Ave. 8500
Windswept Drive from Reeves Dr. to Hilltop Pl. 2140
Hilltop Place From Reeves Dr. to Cul-de-sac 2600
Falmer Dr. From Easton Ave. to Storage facility 5,120

Total Yards for 2026 18,360

Est. Construction Cost - \$630,000

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2027

Valley View Dr. from Michigan Ct. to Moravian Ct. 7,000
Timber Ln. from Valley View to Moravian Ct. 2,800
Summit Ct. from Valley View to Moravian Ct. 2,800
Crestwood Dr. from Valley View to Shelton Ave. 3,000
Arbor Dr. from Valley View to Shelton Ave. 1,000
Shelton Ave. from Hecktown Rd. to Easton Ave. 4,400

TOTAL YARDS FOR 2027 21,000

Est. Consruction Cost - \$730,000

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2028

Hecktown Road - Green Pond Road to Lower Nazareth Line 11,500
Assuming PADOT completes Bridge over Rt 22

TOTAL YARDS FOR 2028 11,500

Est. Construction cost - \$625,000

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2029

Tenth Street - Freemansburg Ave to Washington Street 2,050
Ninth Street - Freemansburg Ave to Lehigh Street 3,300
Fourteenth Street - Linden St. to Turner St. 1,900
Eighth Street - Freemansburg Ave to Lehigh Street 3,700

TOTAL YARDS FOR 2029 10,950

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2030

Chipman Road from William Penn to Church (FDR) 10,400

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2031

Ohio Street From Freemansburg Highway to Henry Street 12,000
Including 7 intesection handicapped ramp upgrades

2026-2030 LIQUID FUELS BUDGET DRAFT

	A	B	V	W	X	Y	Z
3	LIQUID FUELS ALLOCATION (FUND 35)		2026	2027	2028	2029	2030
4							
5	BEGINNING FUND BALANCE		293,730	41,036	(339,698)	(598,581)	(749,908)
6							
7	State Allocation Estimate with escalation (2.0%)		795,963	811,882	828,120	844,683	861,576
8	Interest Estimate with escalation		50,000	50,000	50,000	50,000	50,000
9	Other Income		-	-	-	-	-
18							
19	Less Recycling		(661,500)	(766,500)	(625,000)	(560,000)	
20	Less Road Materials		INCLUDED	INCLUDED	INCLUDED	INCLUDED	
26							
27							
28							
31							
32	Less Large Dump Truck Lease 2020 through 2024						
33	Less Small Dump Truck Lease 2022 through 2026 (ARREARS - STARTS 2022)		(22,106)				
34	Less Large Dump Truck Lease 2024 through 2028 (DELAYED - STARTS 2024 ARREARS)		(55,732)	(55,732)	(55,732)		
35	Less Small Dump Truck Lease 2024 through 2028 (STARTS 2024 ARREARS)		(31,371)	(31,371)	(31,371)		
36	Less Large Dump Truck Lease 2025 through 2029 (STARTS 2025 ARREARS)		(63,836)	(63,836)	(63,836)	(63,836)	
37	Less Small Dump Truck Lease 2026 through 2030 (STARTS 2026 ARREARS)		(37,650)	(37,650)	(37,650)	(37,650)	(37,650)
38	Less Large Dump Truck Lease 2027 through 2031 (STARTS 2027 ARREARS)			(58,800)	(58,800)	(58,800)	(58,800)
39	Less Small Dump Truck Lease 2028 through 2032 (STARTS 2028 ARREARS)				(33,600)	(33,600)	(33,600)
40	Less Large Dump Truck Lease 2029 through 2033 (STARTS 2029 ARREARS)					(58,800)	(58,800)
41							
42	Less Minor Equipment						
43							
44	Less Street Light Energy and Maintenance	PADOT 329	(209,121)	(211,212)	(213,324)	(215,457)	(217,612)
45	Less Street Light Debt	PADOT 329					
46	Less Traffic/Warning Light Energy	PADOT 329	(17,342)	(17,515)	(17,690)	(17,867)	(18,046)
47							
48	Less Capital Equipment -						
49	Less Capital Equipment -						
55							
56	Less Bridge Inspections (now reflected in annual allocation net proceeds)						
57							
58	PROJECTED ENDING FUND BALANCE		41,036	(339,698)	(598,581)	(749,908)	(262,840)
59							

2026-2030 LIQUID FUELS BUDGET DRAFT

	A	B	V	W	X	Y	Z
60			2026	2027	2028	2029	2030
61							
62	BEGINNING EQUIPMENT BALANCE (CANNOT > PRIOR YEAR FUND BALANCE)		89,685	38,182	(339,698)	(598,581)	(749,908)
63							
64	20% of State Allocation		159,193	162,376	165,624	168,937	172,315
65							
70			-	-	-	-	
71			-	-	-	-	
72			-	-	-	-	
75			-	-	-	-	
76	Less Large Dump Truck Lease 2020 through 2024		-	-	-	-	
77	Less Small Dump Truck Lease 2022 through 2026 (ARREARS - STARTS 2022)		(22,106)	-	-	-	
78	Less Large Dump Truck Lease 2024 through 2028 (DELAYED - STARTS 2024 ARREARS)		(55,732)	(55,732)	(55,732)	-	
79	Less Small Dump Truck Lease 2024 through 2028 (STARTS 2024 ARREARS)		(31,371)	(31,371)	(31,371)	-	
80	Less Large Dump Truck Lease 2025 through 2029 (STARTS 2025 ARREARS)		(63,836)	(63,836)	(63,836)	(63,836)	
81	Less Small Dump Truck Lease 2026 through 2030 (STARTS 2026 ARREARS)		(37,650)	(37,650)	(37,650)	(37,650)	(37,650)
82	Less Large Dump Truck Lease 2027 through 2031 (STARTS 2027 ARREARS)		-	(58,800)	(58,800)	(58,800)	(58,800)
83	Less Small Dump Truck Lease 2028 through 2032 (STARTS 2028 ARREARS)		-	-	(33,600)	(33,600)	(33,600)
84	Less Large Dump Truck Lease 2029 through 2033 (STARTS 2029 ARREARS)		-	-	-	(58,800)	(58,800)
85			-	-	-	-	
86							
87	Less Minor Equipment						
88			-	-	-	-	
89							
90	PROJECTED ENDING EQUIPMENT BALANCE (CARRYOVER CANNOT > FUND BALANCE)		38,182	(46,830)	(455,063)	(682,330)	(766,443)
91	(Carry Over Cap) ----->			CAPPED	CAPPED	CAPPED	

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

POLICE



BETHLEHEM TOWNSHIP POLICE DEPARTMENT

2026 BUDGET

43150 - MINOR EQUIPMENT

- 1. (20) Phillips HeartStart FRX Automated External Defibrillator (AED) Smart Pads II @ \$69ea (\$1380): Budget Request \$1,400**
- 2. (6) Phillips HeartStart FRX AED Replacement Batteries @ \$205 each (\$1230): Budget Request \$1,300**
- 3. (1) SARIS Stretch Rack Bicycle/E-Bike storage rack system for six bikes @ \$975.00 : Budget Request \$1000**
- 4. (23) Aimpoint Duty RDS Red Dot Sights for police patrol rifles @ \$418 each (\$9614): Budget Request \$9,700**
- 5. (1) e-Bike, Small Frame e-Bike for female officer @ \$3500: Budget Request \$3,500**
- 6. (1) Defensive Tactics DT Training Mat – wrestling style role-up mat for Police DT training – Coolidge Bldg. @ \$4000: Budget request \$4,000**
- 7. (1) Surround Wall Mats for Police DT training room – Coolidge Bldg. @ \$2500: Budget request \$2500**

43150 - Other-Minor Equipment

Total Minor Equipment Budget Request: \$23,400.00

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

BTCC

Bethlehem Township Community Center Operating Budget Narrative 2026

The Bethlehem Township Community Center (BTCC) continues to be an integral part of the Bethlehem Township community. The BTCC all-inclusive facilities, solid membership base, comprehensive programming, and overall enjoyable atmosphere have made the BTCC a positive municipal service that residents have come to rely on. The full-service 50,000 square foot recreation center contains the following amenities: a natatorium that has a six lane competitive swimming pool, outdoor swimming pool with a waterslide, fitness center, whirlpool, sauna, child watch area, a two court gymnasium, locker rooms, family changing areas, two multi-purpose rooms. Bethlehem Township residents have made the community center their destination of choice for recreational activities, healthy fitness opportunities, and positive community interaction.

The primary goal of BTCC is to provide outstanding recreation, fitness, and community education opportunities to the residents of the Township of Bethlehem. The BTCC continues to operate with maximum flexibility in both programming and overall utilization. The entire facility continues to adapt over time to the varying needs, interests, and ongoing change in demographics within Bethlehem Township service area. BTCC functions as an intergenerational, family based recreation center that is a hub for community activity. Equal access is provided to all residents regardless of age or abilities. BTCC continues to attempt to draw the community together to encourage healthy lifestyles and positive community interaction on a daily basis.

Immediate and long term operating costs, routine maintenance/repairs, and improvements of the entire facility will be important considerations for Township officials as costs for these services continue to rise. Allotted tax dollars designated to BTCC must continue to achieve best value possible for the citizens of Bethlehem Township. As operating costs continue to rise, BTCC must continue to function as an entity that is financially feasible, sustainable, and affordable for all concerned in Bethlehem Township. We are confident that the operating budget designed and presented for 2026 accomplishes these goals.

BTCC
2026 Income Projections

Account Number	Account Name	2025 Budget	2026 Income Projections
36200	BTCC Aquatic Program	165,000	175,000
36210	BTCC Daily Fees	75,000	75,000
36220	BTCC Facility Rental	22,000	30,000
36230	BTCC Membership Current	600,000	700,000
36250	BTCC Recreation Program	250,000	300,000
36260	BTCC Vending/Concessions	12,000	12,000
36270	BTCC Household Credit		
Total		1,124,000	1,292,000

Bethlehem Township Community Center Capital Budget Narrative 2026

Line Items-2026 Calendar Year

CCCT 080A01 Community Center Furnishings - Multi-purpose rooms

- Replacement & additional tables & chairs for multi-purpose rooms

CCCT110A01 Community Center-Swimming Pool

- Water Feature Install (Outdoor Pool) - \$50,000
- Indoor Pool Lane Lines - \$5,000
- Outdoor Pool Slide Preventative Maintenance - \$3,000

CCCT100A01 Community Center-Other

-

CCCT 040A01 - Community Center Furnishings - Fitness Areas

- Line item continues to reflect normal yearly purchases for exercise/fitness equipment.

CCCT 07A01 - Community Center Furnishings – Locker Room

2027-2030 and Beyond Capital Projects to Consider for Facility

2027

- Aquatics Office Counter Top Replacement
- Fitness equipment updates and replacements
- Heating element replacement for indoor pool heater
- Outdoor pool mushroom water feature replacement
- Replacement of lockers in women's locker room
-

2028

- Gym floor resurfacing
- Fitness equipment updates and replacements
- Indoor pool speaker replacements
- Outdoor slide structure painting
- Aerobics room flooring replacement or repair
- Replacement of lockers in men's locker room

2029

- Fitness equipment updates and replacements
- Sand replacement for indoor and outdoor pool filters
- Indoor walking track flooring replacement or repair
- Replacement of lockers in family locker room

2030

- Gym floor resurfacing
- Fitness equipment updates and replacements
- Replacement pumps – indoor pool, outdoor pool, slide & features

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

PPIS & SEWER

2026 PPIS Budget Narrative

Bethlehem Township Physical Plant & Information Services Division

CAPITAL EXPENSES

<u>Account/Budget Amount</u>	<u>Budget Item</u>	<u>Description</u>
46130 - \$14,000 CBLD088A01	BTCC LED migration Weight Room Cardio Room Pump Room Mechanical Room Utility Room	Project includes removal and replacement of lighting fixtures in Aerobics – Spin – Back Office – Concession area. Will remove fluorescent fixtures and bulbs and replace with LED fixtures and bulbs
46130 - \$14,500	Municipal Building Smoke Detector Replacements	Remove and replace all smoke detectors in the Municipal Building for compliance
46130 - \$24,000	System wide access control panel upgrades	Remove, and re-configure all township access control panels to hosted platform. PPIS, 5 th St, Coolidge, Public Works, and Municipal
46130 - \$17,500	Police Dept – additional access control	Addition of 5 new access control points, doors to be wired, configured, and door strikes supplied to add additional access control within the Police Department
46130 - \$250,000	New Parking lot area and repaving of existing lot	Installation of new parking area to accommodate parking issues. Milling & repaving of existing park lot.
46130 - \$15,000	HVAC Upgrades for Police Squad Room and Offsite Evidence Room	Installation of 2 HVAC systems for the Municipal Building Squad room and 5 th St Evidence Storage Area
46130 - \$20,000	Coolidge Building Police Training Facility	Purchase tables, cabinets, paint, flooring, computers, electronic wall displays, phones, and small kitchen for new police training facility.
46140 - \$32,000	MFA Implementation for Police Department	To maintain CJIS compliancy for the Police Depart, PPIS will work with vendor to configure and deploy Multi Factor Authentication for all PD computers, and mobile terminals, includes purchasing onsite device for security.
46140 - \$30,000 CNTW130A01	Computer System Upgrades	This line items addresses the Township's internal computer devices to include Servers, Firewalls, Switches, and Work Stations, upgrades and replacements
46140 - \$20,000 CNTW090A01	Document Record Scanning	This request from Community Development is an on-going solution to scanning/archiving departmental documents for on-line storage and retrieval

SANITARY SEWER EXPENSES

<u>Account/Budget Amount</u>	<u>Budget Item</u>	<u>Description</u>
08.475.46155 \$20,000	Pump Station Parts	This line item is a request to purchase additional back up parts and supplies for 12 pump stations to include Transducers, Pumps, Seals, Valves, and Control parts
08.475.46160 - \$20,000	Comminutor Replacement PS 4	This line item is a request to purchase a replacement comminutor for Pump Station 4, this is part of the annual replacement for the stations requiring comminutor replacements, each station is replaced on a rotating 5-year schedule

GENERAL FUND EXPENSES

01.409.42450 \$90,000	Building/Properties	This specific line item contains funding for all Township owned buildings – Coolidge, 5 th St, PPIS, Public Works, Municipal and BTCC. Services include any required unanticipated maintenance/repairs, annual service contracts to include HVAC maintenance, departmental requests or any other issues related to the facility. Specific projects are seen in the capital portion of the budget, they are not included in this maintenance line item
01.409.42485 \$150,000	Computer/Network Services	This line item contains funding for all computer network services that are not handled by the PPIS Director, this includes all hosted township systems, SAAS, Microsoft Azure, Azure VPN, Citrix, Forti-Net, Forti-Client, Extreme Networking, Switch maintenance, i-Worq, RecTrac, GIS, SAMS, CODY, Pathfinder, Blazemark, Harris, Invoice Cloud, Microsoft Serenic, Pitney Bowes, Constant Contact, Nixle, WatchGuard, TRACS, POSS, MACH, and Trane tracer sync. We anticipate this number to increase as annual maintenance on these platforms continue to increase, will continue to monitor and adjust annually.
01.409.43150 \$15,000	Minor Equipment	This request covers replacement desks, shelves, office furniture and chairs. Items being replaced are mostly original to the 1997 facility, items for new employees are also charged to this line item.

Matthew J. Miranda

Director, PPIS



CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

Department of Water and Sewer Resources

www.bethlehem-pa.gov

Phone: 610-865-7207

Fax: 610-865-7331

September 22, 2025

Mr. Doug Bruce
Township Manager
Bethlehem Township
4225 Easton Avenue
Bethlehem, PA 18020-1429

Dear Mr. Bruce:

Pursuant to our inter-municipal sewer agreement, attached is your municipality's 2026 prorated capital charge for Series 2017, 2019, and 2020 bond issues, and PennVest debt service as it relates to upgrades at the Bethlehem Wastewater Treatment Plant.

Should you have any questions, please do not hesitate to contact me at 610-865-7207.

Sincerely,

A handwritten signature in cursive script that reads "Edward J. Boscola".

Edward J. Boscola, P.E.
Director of Water and Sewer Resources

EJB/car
Enclosure
cc: File

CITY OF BETHLEHEM
10 E CHURCH ST
BETHLEHEM, PA 18018

PHONE: 610-865-7125x
FAX: 610-865-7019x

Customer Number: 0000000265

BETHLEHEM TOWNSHIP
4225 EASTON AVE
BETHLEHEM, PA 18020-1429

INVOICE: 3330000134
Date: Sep 22, 2025
Service: DEBT SERVICE
Customer PO:
Customer Ph: (610) 865-6445
Terms:

Page 1
of 1

Due Date: Apr 01, 2026

Service Address:

BETHLEHEM TOWNSHIP MUNICIPAL AUTHOR
4225 EASTON AVE
BETHLEHEM, PA 18020-1496

Description	Qty	Unit Price	Total Price	Tax
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2026 ANNUAL CAPITAL CHARGE

DEBT SERVICE	1.00	695,156.00	695,156.00	N
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REMIT 50% OF INVOICE BY 04/01/26
AND BALANCE BY 10/01/26

Total Charges:	695,156.00
Total Tax:	0.00

Total Invoice:	695,156.00
Payments:	0.00
Adjustments:	0.00
Total Due:	695,156.00

PLEASE RETURN INVOICE WITH PAYMENT

Schedule of Payment for Bond and Loan Indebtedness

	2014 Pennvest		Series C of 2017		Series of 2019 AA		Series 2020		Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
2026	522,457	100,753	250,000	118,521	385,000	61,294	515,000	86,000	2,039,025
2027	531,637	91,573	260,000	111,646	390,000	53,594	525,000	76,225	2,039,675
2028	540,978	82,232	265,000	103,846	400,000	45,794	535,000	66,250	2,039,100
2029	550,483	72,727	275,000	95,896	405,000	37,294	545,000	55,450	2,036,850
2030	560,155	63,055	285,000	87,371	415,000	28,688	560,000	44,400	2,043,669
2031	569,997	53,213	290,000	78,465	430,000	19,350	570,000	33,100	2,044,125
2032	580,011	43,198	300,000	69,185	430,000	9,675	580,000	21,600	2,033,670
2033	590,202	33,008	310,000	59,435			595,000	9,850	1,597,495
2034	600,572	22,638	320,000	48,740			195,000	1,950	1,188,900
2035	611,124	12,086	335,000	37,700					995,910
2036	361,479	2,103	345,000	25,556					734,139
2037			360,000	13,050					373,050
Totals	6,019,094	576,585	3,595,000	849,412	2,855,000	255,689	4,620,000	394,825	19,165,605

Proceeds from loans and the sale of Bonds were used for and toward funding the acquisition and construction of certain additions and improvements to the City's sanitary sewage collection, transportation and treatment system.

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

COMMUNITY DEVELOPMENT

2026 Budget Narrative

Community Development Department

Planning (430), Construction (422) and Emergency Management Service (423)

The Community Development Department (Planning, Construction and Emergency Management Services) proposed 2026 budget reflects a likely very similar annual picture as the 2025 calendar year.

Considered is the anticipated continued construction of previously approved commercial land developments in the coming year, including notably St Luke's Anderson Campus – Tower 3. Residential new home construction is expected to continue in limited form, with the vast majority of residential permits being associated with upgrades, repairs and expansions. Similar to the 2024 and 2025 calendar years, there are not any meaningful shovel-ready residential projects anticipated in 2026.

Expenses remain mostly steady, as in 2024 and 2025. Changes in specific expenses – along with descriptions of why projections have altered – are provided in further detail below.

Projected revenue for building permits is anticipated to be consistent with past years – approximately \$200,000. Even with a 3rd party agency performing plan review and inspections for several months in 2025, revenue is anticipated to be at or near \$200,000. Additionally, projected revenue for property inspections and Zoning Hearing Board applications has been increased by \$23,000 (combined) to account for year-over-year trends since and including 2022.

Contractual Services

3rd Party Plan Review / Inspections (422.42455 – Serv – 3rd Party Plan Rev.)

The 2025 budget accounted for anticipated 3rd party agency plan review to support the Township's commercial building permitting program. Fortunately, that need was limited to a relatively short period of time before a fully-certified code official was hired. Therefore, this expenditure has decreased from \$100,000 to \$2,000.

Personnel

Office Manager (430.41XXX – Wages – Office Manager) - \$59,000

Township clerks are union, entry-level positions – including the 2 permit clerk positions in the Community Development Department. However, the permit clerks need to perform at a higher skill level and complete more complex tasks than other clerical positions, which leads to the positions not being entry-level in real world application. There is, therefore, an on-going conflict in expectations of an entry-level employee versus the needs of the Department. The higher turnover rate at the permit clerk position over the last 10 years speaks to just this issue. It also perpetuates the delay of the Department's long-term projects being completed – or even started in some cases – and in code officials continuing to perform administrative tasks. The introduction of an Office Manager would provide for improved permitting oversight and customer service, via an employee with a broader skill set, and more appropriate title and salary classification for the job functions performed.

As importantly, the public continues to move to and expect an increase in technological services and the Department needs to evolve to serve that need by having an employee who can manage permitting software and access. The Office Manager would directly supervise the permit clerks, allowing for increased availability in question and issue resolution. A position advertisement/description, along with a salary evaluation are attached for reference.

Capital Projects

Comprehensive Plan – \$100,000 (\$300,000 total)

The Township's current comprehensive plan was updated in 2017. The Pennsylvania Municipalities Planning Code (MPC) requires that the plan be reviewed at least every 10 years. The process to develop and adopt these types of plans is quite lengthy. Work began in 2025 and will continue through 2026. The comprehensive planning process includes extensive research, meeting, coordination, public outreach, municipal coordination, proposal editing and – ultimately – the adoption process. The anticipated cost – \$300,000 – is an estimate for the total cost of the project, anticipated to last from 2025-2027, with \$100,000 budgeted per year.

Vehicle - \$35,000

The addition of an assistant zoning officer in 2024 created another staff member performing field work. In previous years – and in present day – the zoning positions borrow a vehicle assigned to 1 of 3 code officials who perform daily field work – property maintenance, residential construction and commercial construction. The Community Development Department is increasingly pursuing compliance and improving violation and zoning permitting oversight, which creates additional need for field work by all personnel, not just code officials. Staff continued borrowing a code official vehicle through the 2025 year. However, it's becoming increasingly difficult to accommodate the field needs and schedules of staff without limiting all zoning field work to a single day. This means that all zoning-related complaint investigations, violation follow-ups and permit inspections are delayed specifically due to vehicle availability.

Wish List

Scanning Project - \$20,000

The Community Development Department has worked with the PPIS Department to budget for document scanning for several years. I would like to continue doing so into 2026 so we may continue with the commercial plan portion of the larger scanning project, as well as scanning of current subdivision, land development and zoning hearing projects to maintain the database.

Part-Time Seasonal Intern - \$4,800 - \$6,400

During the peak season (spring – early fall), it would be helpful for an intern to be on hand to assist with a variety of projects. The internship would be 12 – 16 weeks, for 20 hours per week at \$20 per hour.

Looking Ahead – 2027

Comprehensive Plan – \$300,000 (Continued from 2025)

The Township's current comprehensive plan was updated in 2017. The Pennsylvania Municipalities Planning Code (MPC) requires that the plan be reviewed at least every 10 years. The process to develop and adopt these types of plans is quite lengthy, so we'll need to begin working on it in 2025.

The comprehensive planning process includes extensive research, meeting, coordination, public outreach, municipal coordination, proposal editing and – ultimately – the adoption process. The anticipated cost – \$300,000 – is an estimate for the total cost of the project, anticipated to last from 2025-2027.

Mobile Shelving System - \$20,000

Storage of permit and property files into perpetuity is necessary and required. Currently there is limited space available in the Community Development library to accommodate additional files anticipated as residents and businesses continue to submit applications. Additionally, most commercial permit and property files are located in an archive area, completely separate from the library. Staff would like to begin combining files so that they're all in the same location. The proposal is to extend shelving by 15-20% beyond current capacity.

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

NANCY RUN

NANCY RUN FIRE COMPANY, INC.

Office of the President

Joseph Smith, President

3564 Easton Avenue

Bethlehem, Pennsylvania 18020-2944

Email: jsmith@nancyrun.org

Phone: 911 EMERGENCY

610-392-5159 // Mobile

610-861-0234 // Fire Station

www.nancyrun.org



October 5, 2025

To: Bethlehem Township Board of Supervisors

Subject: 2026 Budget Funding Request

Dear Members of the Bethlehem Township Board of Supervisors,

On behalf of the Nancy Run Fire Company, we are pleased to submit our formal request for funding consideration in the 2026 Bethlehem Township budget. We sincerely appreciate the Township's continued support and partnership, which enables us to provide critical fire protection and emergency services to the residents and businesses of Bethlehem Township.

For the upcoming fiscal year, we respectfully request funding in the following categories:

- **Capital Expenditures (CAPEX):** \$150,000.00 – designated for our **radio upgrade project**, which includes the purchase of **seven (7) portable radios, two (2) mobile radios, and the required accessories and parts** necessary to maintain reliable communications and operational safety.
- **Township Appropriations:** \$234,300.00
- **Incentive Program:** \$60,000.00

These funds are essential to maintaining our operational readiness, supporting our volunteer members, and ensuring that our equipment, facilities, and training meet the growing needs of the community. The radio upgrade project, in particular, will enhance the effectiveness and safety of our personnel during emergency responses and ensure continued interoperability with regional agencies.

We thank you for your ongoing commitment to public safety and for your consideration of this 2026 budget request. Please feel free to contact us with any questions or if additional information is needed.

Sincerely,

Nancy Run Fire Company

Joseph Smith President

Nancy Run Fire Company

jsmith@nancyrun.org

Nancy Run Fire Company 2026 Budget

Revenue	
Bethlehem Township CAPEX	\$150,000.00
Bethlehem Twp. Appropriations	\$234,300.00
Bethlehem Twp. Incentive Program	\$60,000.00
Donations	
Annual Fund Drive	\$80,000.00
Blanket Toss - UTV Fund	\$4,170.00
Building Fund	\$0.00
Cash or Check	\$5,000.00
Total Donations	
Golf Scramble Revenue	\$25,000.00
Grants	
State	\$100,000.00
Total Grants	
Investments	
Interest - Long Term	\$0.00
Interest-Savings, Short-term CD	\$8,000.00
Total Investments	
Other Types of Income	
Income from Other Fund Raisers	\$500.00
Insurance	\$0.00
Miscellaneous Income	\$5,200.00
Total Other Types of Income	
Program Income	
Membership Dues	\$200.00
Total Program Income	
Sale of Assets Income	
Snack and Soda Machine Sales	\$3,000.00
Total Sale of Assets Income	
Social Hall Rental	\$30,000.00
Total Revenue	\$705,370.00
Gross Profit	
Expenditures	
Accountant Fees (3rd Party)	\$2,100.00
Accounting Software	\$170.00
Administration	\$2,000.00
Awards and Banquet	\$26,000.00
Bank Charge	\$50.00
Bruce Van Ness Scholarship Fund	\$25,000.00
Building Fire Expense	\$0.00
Capital Improvements	\$0.00
Class A Uniforms	\$0.00
Computer Upgrades	\$0.00

Floor Scrubber	\$0.00
Living Quarter Improvements	\$5,000.00
MDT Purchases	\$0.00
Minor Equipment	\$5,000.00
Plymovent Project	\$100,000.00
Radio Replacement Fund	\$150,000.00
Social Hall Improvements	\$0.00
Truck Replacement Fund	\$0.00
Zero Turn Mower	\$0.00
NEW - UTV	\$19,000.00
NEW - Hand Tools	\$8,000.00
NEW-Drive Cameras	\$7,500.00
NEW-Building Improvements	\$10,000.00
Total Capital Improvements	
Chaplain Services	\$0.00
Computer Upgrades	\$6,950.00
Copier Contract	\$1,800.00
Fire Department Consumables	\$5,000.00
Fire Extinguisher Testing	\$1,750.00
Fire Prevention	\$8,000.00
Fire reporting Software	\$10,500.00
Fund Drive Administration	\$8,100.00
General Meals & Entertainment (FD)	\$5,000.00
Grounds Maintenance	\$1,500.00
Health and Fitness	\$5,000.00
Hospitality, Benevolent	\$2,500.00
Incentive Program	\$60,000.00
Insurance	\$32,000.00
Living Quarters Upkeep	\$500.00
Loan Payment	\$0.00
Maintenance	\$0.00
Building	\$5,000.00
Fire Suppression System	\$5,500.00
Pest Control	\$1,000.00
Total Building	
Equipment Maintenance & Minor Repairs	\$5,000.00
Vehicle	\$80,000.00
Total Maintenance	
Membership Approved Expenses	\$0.00
Minor Equipment	\$10,000.00
Postage, Mailing Service	\$3,300.00
Pump and Hose Testing	\$0.00
Supplies	
Building	\$2,000.00
Cleaning	\$1,000.00
Office Expendables	\$1,000.00
Snack and Soda COGS	\$3,000.00
Social Hall Supplies	\$1,500.00

Total Supplies	
Technology	\$2,000.00
Training	\$15,000.00
Transfer to CAPEX Fund	
Unapplied Cash Bill Payment Expense	
Uncategorized Expense	
Uniforms	\$15,500.00
Utilities	
Cable Usage	
Electricity	\$10,000.00
Gas; Natural or Propane	\$200.00
Heating Oil	\$12,000.00
Telephone, Telecommunications	\$2,550.00
Trash Disposal	\$2,500.00
Water and Sewer	\$3,300.00
Total Utilities	
Ways and Means COGS	\$10,500.00
Wireless Connectivity	\$5,100.00
Total Expenditures	\$705,370.00

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

BTVFC

Bethlehem Township Volunteer Fire Company

1919 8th Street, Bethlehem, PA 18020-5803

Mailing Address:

P.O. Box 3337, Bethlehem, PA 18020-0337

Phone: 610-694-0062 □ Fax: 610-691-0711

www.BTVFC.org



October 2, 2025

Board of Commissioners
Township of Bethlehem
VIA ELECTRONIC MAIL

Members of the Board of Commissioners:

Enclosed for your review is our budget request for the 2026 calendar year. As in years prior, we remain committed to providing the residents and visitors of our community with exemplary fire suppression, rescue, and emergency medical services at the best value for taxpayers.

Some of the highlights of our operating budget are a zero-dollar change in the year-over-year operating expenses for debt service due to fixed costs and fire/rescue training, which we can attribute to maintaining efficiencies with our vendor partners. There are modest increases on the remaining accounts, which are to ensure that we continue to maintain the equipment and inventory that have been entrusted in us by the community we serve.

A notable addition to the municipal budget request for this year includes a contribution to a volunteer incentive program. Both fire companies intend to create a program to incentivize members for the time that they dedicate and volunteer to our township.

In our capital reserve request, our forecast for years 2026-2029 remain as expected in last year's budget request, and we are targeting and forecasting minor improvements and renovations to our fire and EMS station in 2030.

As always, we appreciate the support of the Commissioners in our efforts to serve the community, and we are happy to answer any questions you may have.

Respectfully,

A handwritten signature in black ink, appearing to read "Nicholas Santiago", with the date "10/2/25" written to the right.

Nicholas Santiago, Treasurer

Enclosures: Municipal Budget Worksheet
Capital Reserve Worksheet

CC: Felix Martinez, Assistant Director of Finance, Township of Bethlehem
File

2026 Municipal Operating Budget Request – Bethlehem Township Volunteer Fire Co.					
Cost Ctr	Cost Ctr Description	2025 Request	2026 Request	YOY Change	YOY Delta
42505	Building Expenses	\$34,650	\$36,383	\$1,733	5.00%
42510	Debt Service	\$20,000	\$20,000	\$0	0.00%
42515	EMS Equipment and Supplies	\$52,920	\$55,566	\$2,646	5.00%
42520	Fire Equipment and Supplies	\$14,000	\$14,700	\$700	5.00%
42525	Insurance	\$57,750	\$63,525	\$5,775	10.00%
42530	Maintenance - EMS	\$49,350	\$53,298	\$3,948	8.00%
42535	Maintenance - Fire	\$14,850	\$15,593	\$743	5.00%
42545	Office Expenses	\$3,675	\$3,859	\$184	5.00%
42550	Training - EMS	\$5,500	\$6,000	\$500	9.09%
42555	Training - Fire	\$7,000	\$7,000	\$0	0.00%
42560	Uniforms and Maintenance	\$13,200	\$14,520	\$1,320	10.00%
42565	Utilities and Communications	\$56,700	\$59,535	\$2,835	5.00%
42570	Vehicle and Equipment Maint - EMS	\$44,100	\$46,305	\$2,205	5.00%
42575	Vehicle and Equipment Maint - Fire	\$37,000	\$38,850	\$1,850	5.00%
	Existing Municipal Accounts	\$410,695	\$435,133	\$24,438	5.95%
42580	Volunteer Incentive Program	\$0	\$60,000	\$60,000	NEW
	Total	\$410,695	\$495,133	\$84,438	20.56%

71009	Community Days – Muni Support	\$20,000	\$20,000	\$0	0.00%
	Total	\$20,000	\$20,000	\$0	0.00%

2026 Municipal Capital Reserve Request – Bethlehem Township Volunteer Fire Co.					
Item	2026	2027	2028	2029	2030
Two-Way Radios (P25 Migration)	\$ 150,000				
ATV w/ Upfitting, Patient Bed, etc.					
ATV w/ Upfitting, Patient Bed, etc.		\$ 27,500			
Inflatable Rescue Boat	\$ 15,000				
Ambulance Replacement			\$ 310,000		
Cardiac Monitor / Defibrillator				\$ 70,000	
Computer-aided dispatch equip upgrades				\$ 30,000	
Station expansion/improvements					\$150,000

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

BTAA

Dear Commissioners,

On behalf of the Bethlehem Township Athletic Association (BTAA), I want to extend our sincere appreciation for the Township's continued support of our programs and the youth in our community. Your partnership allows us to provide safe, fun, and competitive opportunities for children across a wide range of sports, and we could not do this without your support.

Last year, BTAA requested \$52,900. This year, we are proud to share that we are requesting **5% less, for a total of \$50,255**, reflecting our commitment to financial responsibility and gratitude for all that you have done for our organization.

Our programs continue to see **exponential growth**, demonstrating both the strong interest in youth sports and the effectiveness of the Township's investment in BTAA. Highlights from this past year include:

- **Football:** As we continue to rebuild post-COVID, we are excited to report a **30% growth** in participation, ensuring that this cornerstone program remains strong and vibrant.
- **Cheerleading:** This program experienced an impressive **29% growth**, reflecting increased enthusiasm and opportunities for our athletes.
- **Field Hockey:** Our fastest-growing program, which saw a remarkable **58% growth** in participation, underscoring the expanding interest in this sport within our community.

BTAA remains committed to fostering youth development, community pride, and athletic excellence. With the Township's continued support, we will ensure our programs remain accessible, affordable, and successful for families in Bethlehem Township.

Attached to this email you will find our year to date financial statement. This statement outlines how BTAA has spent its revenue to support our programs and our young athletes. One item to note, BTAA has enacted a policy under my direction that we will NEVER turn away any family or young athlete due to financial hardship or inability to pay a registration cost. This is something our organization takes great pride in and has been able to make possible due to Bethlehem Township's generosity.

Thank you again for your generosity and for partnering with us to enrich the lives of our youth. We are proud to request this reduced amount of **\$50,255** this year and look forward to continuing our collaboration with the Township.

Respectfully,

Kyle R. Albrecht

President, Bethlehem Township Athletic Association

Statement of Activity

BTAA

January 1-September 25, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
43300 Direct Public Grants	500.00
43400 Direct Public Support	52,900.00
46420 Other Income	
Basketball - Basketball Season	12,093.18
Basketball - Little Dribblers	4,633.68
Cheerleading - BTAA Cheer	12,213.55
Cheerleading - Competition Cheer	4,440.03
Cheerleading - Fundraising	4,999.00
Donations	5,798.36
Field Hockey - Registration	4,840.80
Football - Registration	0
Football - Flag Registration	4,250.00
Football - Fundraising	2,256.69
Football - Tackle Registration	4,550.00
Total for Football - Registration	\$11,056.69
Fundraising	990.99
Girls Softball - Registration	\$15,408.03
Softball - Pitching Instruction	420.00
Total for Girls Softball - Registration	\$15,828.03
Lacrosse - Registration	20,418.73
Soccer - Fall Soccer	70,561.95
Soccer - Indoor Soccer	506.11
Soccer - Spring Soccer	19,937.04
Softball - Donations	200.00
Softball - Fundraising	121.00
Wrestling - Registration	1,524.35
Wrestling - Wrestling Meet Income	2,260.32
Total for Income	\$245,823.81
Cost of Goods Sold	
Wrestling - Snack stand/Refreshments	-150.00
Total for Cost of Goods Sold	-\$150.00
Gross Profit	\$245,973.81
Expenses	
60900 Business Expenses	0
Office Supplies	225.14
Total for 60900 Business Expenses	\$225.14
62100 Contract Services	0
62110 Accounting Fees	4,610.00
Quickbook Fees	890.40

Statement of Activity

BTAA

January 1-September 25, 2025

DISTRIBUTION ACCOUNT	TOTAL
Sports Engine Fees	1,376.94
Turf Tank	17,138.19
Total for 62100 Contract Services	\$24,015.53
62800 Facilities and Equipment	0
62870 Property Insurance	3,929.00
Total for 62800 Facilities and Equipment	\$3,929.00
65000 Operations	0
65040 Supplies (deleted)	0
Total for 65000 Operations	0
Basketball	0
Basketball - Facilities	8,370.28
Basketball - League Fees	960.00
Basketball - League Fines	20.00
Basketball - Liability Insurance	992.73
Basketball - Little Dribblers Awards	513.26
Basketball - Ref Fee	4,290.00
Basketball - Supplies	406.50
Basketball - Uniforms	11,474.25
Total for Basketball	\$27,027.02
Cheerleading	0
Cheerleading - Equipment	2,116.06
Cheerleading - Liability Insurance	1,088.02
Cheerleading - Uniforms	1,339.18
Total for Cheerleading	\$4,543.26
Field Hockey	0
Field Hockey - League Fees	775.00
Field Hockey - Liability Insurance	327.50
Total for Field Hockey	\$1,102.50
Football	0
Football - Athletic Trainer	750.00
Football - Cost of Fundraising	4,428.66
Football - Equipment / Supplies	10,209.95
Football - Helmet Certification	2,814.60
Football - League Fees	550.00
Football - Liability Insurance	327.50
Football - Ref Fees	780.00
Football - Uniforms	8,302.10
Total for Football	\$28,162.81
Girls Lacrosse - Equipment	542.86

Statement of Activity

BTAA

January 1-September 25, 2025

DISTRIBUTION ACCOUNT	TOTAL
Girls Lacrosse	0
Girls Lacrosse - Ref Fees	1,865.00
Girls Lacrosse - Tournament Fees	475.00
Total for Girls Lacrosse	\$2,340.00
Lacrosse	0
Lacrosse - Equipment	12,399.99
Lacrosse - League Fees	2,355.00
Lacrosse - Liability Insurance	1,635.25
Lacrosse - Ref Fees	2,630.00
Lacrosse - Tournament Fees	1,150.00
Lacrosse - Uniforms	5,168.00
Total for Lacrosse	\$25,338.24
PO Box Fees	182.00
Repairs & Maintenance	344.50
Soccer	0
Soccer - Awards	103.81
Soccer - Coaching Education	1,100.00
Soccer - Equipment / Supplies	3,122.32
Soccer - Facilities	5,857.50
Soccer - League Fees	4,831.25
Soccer - Liability Insurance	4,790.79
Soccer - Ref Fees	18,783.00
Soccer - Tournament Fees	5,425.00
Soccer - Uniforms	11,829.25
Total for Soccer	\$55,842.92
Softball	0
Softball - Equipment	647.71
Softball - Facilities	1,300.82
Softball - League Fees	1,840.00
Softball - Liability Insurance	1,217.52
Softball - Ref Fees	3,430.00
Softball - Uniforms	6,078.00
Total for Softball	\$14,514.05
Storage	18,077.04
Vevo Subscription	359.00
Wrestling	0
Wrestling - Awards	3,081.78
Wrestling - Facilities	520.74
Wrestling - League Fees	1,212.00
Wrestling - Liability Insurance	1,549.30
Wrestling - Tournament Costs	1,798.00

Statement of Activity

BTAA

January 1-September 25, 2025

DISTRIBUTION ACCOUNT	TOTAL
Wrestling - Trainer Fees	850.00
Total for Wrestling	\$9,011.82
Total for Expenses	\$215,557.69
Net Operating Income	\$30,416.12
Other Income	
Other Expenses	
Net Other Income	0
Net Income	\$30,416.12

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

FBTAA

FREEMANSBURG BETHLEHEM TOWNSHIP ATHLETIC ASSOCIATION

610-597-5993

October 5, 2025

Andy Freda
Director of Finance
Bethlehem Township
4225 Easton Avenue
Bethlehem, PA 18020

Dear Andy,

The Board of Directors of FBTA would like for me to thank you and the township for your continued support of our baseball program. Providing a quality baseball program for the youth of Bethlehem Township is a great responsibility and we are very appreciative of the financial support you provide. Thanks to your continuing support, we were able to provide a successful spring and fall season for the community again in 2025. This year, FBT continued to invest back into the Bethlehem Twp community with repairs and upgrades at both our Main and Miller Heights complex so not only our players could succeed but provided a place our community members could enjoy as well. With your help, we were able to replace an aging storage shed at Miller Heights and start some upgrades at our main facility.

We are presenting you with projections of expenditures for the 2026 season. In 2025, our reimbursable expenditures were nearly \$140,000, of which \$60,000 was reimbursed to us by the Township. Of the \$60,000 reimbursement the township held \$7,000 to help pay off our five-year loan. We are requesting a grant of \$60,000 for the 2026 season, which was the same as last year. With this funding, our goal is to continue to replace/upgrade some of our aging equipment and field facilities. As you are aware, FBTA owns/operates 4 fields at 600 Chestnut St, Freemansburg and are responsible for maintaining 4 fields at Miller Heights Elementary school in Bethlehem Township that are leased from the Bethlehem Area School District.

Please contact Bill Walczak, Treasurer (732-742-1537) with any request or questions.

Sincerely,

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President, Board of Directors

**FBTAA SCHEDULES
YEAR ENDED SEPTEMBER 30, 2025**

**SCHEDULE 1
PROJECTED RECEIPTS**

Bethlehem Township reimbursement-net	\$ 60,000
Registration	\$ 34,000
Sponsors, signs and program	\$ 7,000
Refreshment stand profit	\$ 10,000
Fundraisers	\$ 5,000
Fall Baseball	\$ 18,000
Miscellaneous	<u>\$ 1,000</u>
TOTAL	\$ 135,000

**SCHEDULE 2
PROJECTED EXPENDITURES**

Field / Fieldhouse Maintenance	\$ 40,000
Playing equipment	\$ 30,000
Utilities	\$ 15,000
Sr, Jr, LV, Bush, CR Programs	\$ 18,000
Insurance	\$ 20,000
Coaches Certifications	\$ 3,000
Trophies	\$ 500
Cal Ripken Fees	\$ 4,000
Clinics	\$ 1,500
Miscellaneous	\$ 2,500
Postage and Printing	<u>\$ 500</u>
TOTAL	\$ 135,000

**SCHEDULE 3
RESERVED FUNDS**

Operating Cash Flow	\$ 30,000
Senior/Little league field lamp replacement fund (+\$1,500 per year)	\$ 12,500
Field Mix replacement Fund (+1,500 per year)	\$ 1,000
Field Machine Replacement	<u>\$ 4,500</u>
TOTAL	\$ 47,000

**SCHEDULE 4
ONE TO FOUR YEAR MAJOR PROJECTS REQUIRING SPECIAL FUNDING**

Miller Heights Infield Mix	\$10,000
Emergency Stairwell Repairs (Fall 2025)	\$10,000
Snack stand upgrades (Fall 2025)	\$20,000
Field Machine / Mower Replacements (Starting Fall 2025)	\$60,000
Facility upgrades (batting cages, bleachers, storage)	\$30,000
TOTAL	\$130,000

**SCHEDULE 5
POTENTIAL FUTURE PROJECTS**

Lighting replacement/upgrade on fields (LED) TOTAL	<u>\$ 200,000</u>
TOTAL	\$ 200,000

FBTAA

Profit & Loss

October 2024 through September 2025

	Oct '24 - Sep 25
Ordinary Income/Expense	
Income	
Fundraiser	
Ironpigs	265.00
Snackstand Merch	404.53
Dine & Donate	468.15
Fundraiser - Other	7,539.25
Total Fundraiser	8,676.93
BETHLEHEM TWSP REIMBURSEMENT	53,000.00
REFRESHMENT STAND SALES	14,279.45
FALL BALL REGISTRATION	18,430.30
INTEREST INCOME	
TD Bank Money Market	38.92
Total INTEREST INCOME	38.92
MISCELLANEOUS INCOME	41,114.57
REGISTRATION	
CAL RIPKEN	34,426.12
Total REGISTRATION	34,426.12
SPONSORS	
SIGNS	2,850.00
SPONSORS - Other	4,250.00
Total SPONSORS	7,100.00
Total Income	177,066.29
Expense	
SCHOLARSHIP	500.00
Umpire Fees	220.00
Fundraiser Expense	2,651.00
Cal Ripken League	
Umpire Assigner Fee	490.00
League Fees	775.00
Umpire Fees	3,570.00
Total Cal Ripken League	4,835.00
Fees	168.00
ALARM SYSTEM	106.00
FACILITY RENTAL	215.72
PA American Legion fees	575.00
BACKGROUND CHECKS	100.00
CPA-FORM 990	1,140.00
FIELD & FIELDHOUSE MAINTENANCE	
Trailer Registration	70.00
Property Maintenance	957.93
FIELD MIX	8,523.52
FEILDHOUSE WINTERIZATION	242.56
Equipment Repairs	12,276.51
FIELD MAINTENANCE	260.42
GARBAGE BAGS	36.94
GASOLINE	826.73
INSECT CONTROL	1,202.18
PAINT	148.85
HARDWARE	227.83
LOCKS & KEYS	1,387.14
PLUMBING REPAIRS	719.15
FERTILIZER FIELDS	5,444.48

FBTAA
Profit & Loss
October 2024 through September 2025

	Oct '24 - Sep 25
REPAIR TRACTOR AND PARTS	57.16
FIELD & FIELDHOUSE MAINTENANCE - Other	301.33
Total FIELD & FIELDHOUSE MAINTENANCE	32,682.73
FESTIVAL DAY EXPENSE	527.38
FIRST AID SUPPLIES	69.95
INSURANCE	
D&O	15,526.00
6-12 PLAYERS & COACHES ACCIDENT	2,202.24
Total INSURANCE	17,728.24
LV,BUSHKILL,CM,SLL,12YR. OLD	
Fall Baseball	
Umpire Fee	1,733.00
Total Fall Baseball	1,733.00
NORCO LEGION	800.00
CONNIE MACK	
FEES	393.00
UMPIRES	5,032.00
Total CONNIE MACK	5,425.00
BUSHKILL LEAGUE	
FEES	325.00
UMPIRES	1,970.00
Total BUSHKILL LEAGUE	2,295.00
12 YR OLD TRAVEL	0.00
Total LV,BUSHKILL,CM,SLL,12YR. OLD	10,253.00
OFFICE EXPENSE	
PO Box	213.55
Quickbooks	1,058.94
Stamps	73.00
Total OFFICE EXPENSE	1,345.49
PLAYING EQUIPMENT	
Scoreboard	6,165.00
BASEBALLS	7,209.90
FIELD TARPS	74.07
NEW UNIFORMS	
Hats	6,532.00
SHIRTS	12,356.50
Total NEW UNIFORMS	18,888.50
Total PLAYING EQUIPMENT	32,337.47
PRINTING & COPYING	
SPONSOR SIGNS	425.00
Total PRINTING & COPYING	425.00
REFRESHMENT STAND SUPPLIES	
CANDY	44.61
Equipment/Utensils	105.98
MISC FOOD	4,982.13
COCA-COLA BOTTLING	400.84
MISC. SUPPLIES	308.63
REFRESHMENT STAND SUPPLIES - Other	354.59
Total REFRESHMENT STAND SUPPLIES	6,196.78
RENT PORTABLE TOILETS	1,431.39

FBTAA
Profit & Loss
October 2024 through September 2025

	Oct '24 - Sep 25
SPECIAL PROJECTS	
FIELDHOUSE UPGRADES	519.17
FENCING	1,400.00
NEW SHED	8,252.32
INSTALL HEAT PUMP/EXHAUST FAN	3,800.00
Total SPECIAL PROJECTS	13,971.49
SR. & JR. LEGION PROGRAMS	
SENIOR LEGION	
UMPIRES	1,440.00
Total SENIOR LEGION	1,440.00
Total SR. & JR. LEGION PROGRAMS	1,440.00
UTILITIES	
SERVICE ELECTRIC	1,013.51
CITY OF BETHLEHEM(WATER)	215.45
PP&L(ELECTRIC SERVICE)	8,353.86
Total UTILITIES	9,582.82
Total Expense	138,502.46
Net Ordinary Income	38,563.83
Net Income	38,563.83

2026 BUDGET ASSUMPTIONS/SUPPORTING DOCUMENTATION

STORMWATER FUND

Debt Service Summary

Bethlehem Township Municipal Authority

October 1, 2025



YEAR	PRP Phase 1	Walnut St. Drainage	Sculac Stream Restoration	Easton Avenue Phase 1A	Bethlehem Municipal Park Farmersville Road Culvert	Easton Avenue Phase 1B	Easton Phase 2	PRP Phase 2	TOTAL
2025	\$146,662	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$146,662
2026	\$146,662	\$160,584	\$27,594	\$0	\$0	\$0	\$0	\$0	\$334,840
2027	\$146,662	\$160,584	\$165,562	\$60,016	\$0	\$0	\$0	\$0	\$532,825
2028	\$146,662	\$160,584	\$165,562	\$80,022	\$49,669	\$0	\$0	\$0	\$602,499
2029	\$147,825	\$160,584	\$165,562	\$80,022	\$66,225	\$182,118	\$0	\$0	\$802,336
2030	\$151,315	\$160,584	\$165,562	\$80,022	\$66,225	\$182,118	\$0	\$0	\$805,826
2031	\$151,315	\$165,679	\$167,095	\$80,022	\$66,225	\$182,118	\$634,654	\$0	\$1,447,107
2032	\$151,315	\$165,679	\$174,759	\$83,356	\$66,225	\$182,118	\$634,654	\$55,187	\$1,513,293
2033	\$151,315	\$165,679	\$174,759	\$84,467	\$68,984	\$182,118	\$634,654	\$165,562	\$1,627,538
2034	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$634,654	\$165,562	\$1,638,575
2035	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$634,654	\$165,562	\$1,638,575
2036	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$165,562	\$1,673,832
2037	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$168,628	\$1,676,898
2038	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,683,030
2039	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,683,030
2040	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,683,030
2041	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,683,030
2042	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,683,030
2043	\$151,315	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,683,030
2044	\$113,486	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,645,201
2045	\$0	\$165,679	\$174,759	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,531,715
2046	\$0	\$0	\$145,633	\$84,467	\$69,904	\$192,235	\$669,911	\$174,759	\$1,336,910
2047	\$0	\$0	\$0	\$21,117	\$69,904	\$192,235	\$669,911	\$174,759	\$1,127,926
2048	\$0	\$0	\$0	\$0	\$17,476	\$192,235	\$669,911	\$174,759	\$1,054,382
2049	\$0	\$0	\$0	\$0	\$0	\$0	\$669,911	\$174,759	\$844,670
2050	\$0	\$0	\$0	\$0	\$0	\$0	\$669,911	\$174,759	\$844,670
2051	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$174,759	\$174,759
2052	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,506	\$116,506
Total	\$2,966,366	\$3,288,105	\$3,449,201	\$1,667,114	\$1,379,680	\$3,794,121	\$13,221,937	\$3,449,201	\$33,215,725

*Preliminary, subject to change

**Columns may not foot due to rounding