

**REGULAR PUBLIC MEETING
MARCH 20, 2017**

MEMBERS PRESENT Michael Hudak, President
Thomas Nolan, Vice-President
Malissa Davis, Commissioner
Kim Jenkins, Commissioner

MEMBERS ABSENT Pat Breslin, Commissioner

OTHERS PRESENT James Broughal, Township Solicitor
Doug Bruce, Assistant Township Manager
Andy Freda, Finance Director
Nathan Jones, Planning Director
Brian Dillman, Township Engineer

CALL TO ORDER President Hudak called the meeting to order at 7:03 p.m., and led those in attendance in reciting the Pledge of Allegiance.

EXECUTIVE SESSION Solicitor Broughal announced that the Board of Commissioners met in Executive Session on March 20, 2017 at 6:30 p.m. to discuss potential litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.

COURTESY OF THE FLOOR

**BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth wanted to know why a portion of Easton Avenue was not plowed. President Hudak said that PennDOT pulled trucks off of the secondary roads to clear the major roads. He stated for the record that the township has contacted PennDOT to express their disappointment.

**STEVE MANTZ
3142 RAMBEAU RD.** Mr. Mantz said his curb was damaged by a snow plow and wanted to know who was responsible for maintaining the curb. President Hudak said the homeowner is responsible for the curb in front of their home and advised him to call the Township Manager to make a report.

APPROVAL OF MINUTES Upon motion (Nolan-Jenkins) the Board of Commissioners voted unanimously by voice vote to table the minutes of the March 6, 2017 regular public meeting as presented. Mr. Breslin was absent.

PUBLIC HEARING

ORDINANCE 02-17 **AN ORDINANCE AMENDING THE BETHLEHEM TOWNSHIP CODE OF ORDINANCES BY AMENDING THE TEXT OF THE “BETHLEHEM TOWNSHIP ZONING ORDINANCE,” CHAPTER 275, TO PROVIDE FOR THE ESTABLISHMENT OF AND REGULATION OF MEDICAL MARIJUANA FACILITIES AND REPEALING ALL ORDINANCES INCONSISTENT HERewith**

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to adopt Ordinance 02-17 amending the Bethlehem Township Code of Ordinances by amending the text of the “Bethlehem Township Zoning Ordinance,” Chapter 275, to

provide for the establishment of and regulation of medical marijuana facilities and repealing all ordinances inconsistent herewith as presented. Mr. Breslin was absent.

SUBDIVISIONS & LAND DEVELOPMENT

RESOLUTION R021-17 A RESOLUTION GRANTING FINAL CONDITIONAL PLAN APPROVAL TO THE WASHINGTON PARK ESTATES SUBDIVISION

Upon motion (Nolan-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R021-17 granting final conditional plan approval to the Washington Park Estates subdivision as presented. Mr. Breslin was absent.

RESOLUTION R022-17 A RESOLUTION GRANTING MODIFICATION OF PLAN TO MEYER LANE APARTMENTS

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R021-17 granting Modification of Plan to Meyer Lane Apartment subject to Fire Marshal's approval. Mr. Breslin was absent.

RESOLUTIONS OF THE BOARD OF COMMISSIONERS

RESOLUTION R023-17 A RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER UTILIZE MUNICIBID ON-LINE GOVERNMENT AUCTION SERVICE FOR THE SALE OF TOWNSHIP-OWNED PROPERTY AND TO TRANSFER THE TITLES OF TOWNSHIP-OWNED VEHICLES SOLD ON MUNICIBID

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R023-17 authorizing the township manager utilize Municibid on-line government auction service for the sale of township-owned property and to transfer the titles of township-owned vehicles sold on Municibid. Mr. Breslin was absent.

RESOLUTION R024-17 A RESOLUTION ADOPTING AND ESTABLISHING AN EMPLOYEE HANDBOOK

Upon motion (Jenkins-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R024-17 adopting and establishing an employee handbook. Mr. Breslin was absent.

RESOLUTION R025-17 A RESOLUTION AUTHORIZING THE ATTENDANCE OF SERGEANT DARYL LAPOINTE AT THE 2017 PENNSYLVANIA TRAFFIC SAFETY CONFERENCE APRIL 18-21, 2017 IN STATE COLLEGE, PA

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R025-17 authorizing the attendance of Sergeant Daryl LaPointe at the 2017 Pennsylvania Traffic Safety Conference April 18-21, 2017 in State College, PA. Mr. Breslin was absent.

RESOLUTION R026-17

A RESOLUTION AUTHORIZING THE ATTENDANCE F SERGEANT RICHARD BLAKE, OFFICER JEREMY ANDERSON, AND OFFICER EDWARD FOX AT THE PENNSYLVANIA NARCOTIC OFFICERS' ASSOCIATION ANNUAL TRAINING CONFERENCE MARCH 29-31, 2017 IN HARRISBURG, PA

Upon motion (Nolan-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R026-17 authorizing the attendance f Sergeant Richard Blake, Officer Jeremy Anderson, and Officer Edward Fox at the Pennsylvania Narcotic Officers' Association Annual Training Conference March 29-31, 2017 in Harrisburg, PA. Mr. Breslin was absent.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ADVERTISE AN ORDINANCE AUTHORIZING INTERGOVERNMENTAL COOPERATION WITH THE TOWNSHIP OF BETHLEHEM, CITY OF BETHLEHEM AND THE BETHLEHEM TOWNSHIP MUNICIPAL AUTHORITY, ENTERING INTO AN AGREEMENT REGARDING CURRENT AND FUTURE CONNECTIONS BY THE CITY OF BETHLEHEM TO CERTAIN SEWER LINES OWNED AND MAINTAINED BY THE BETHLEHEM TOWNSHIP MUNICIPAL AUTHORITY

Upon motion (Davis-Nolan), the Board of Commissioners voted unanimously by voice vote to untable a motion authorizing the township manager to advertise an ordinance authorizing intergovernmental cooperation with the Township of Bethlehem, City of Bethlehem and the Bethlehem Township Municipal Authority, entering into an agreement regarding current and future connections by the City of Bethlehem to certain sewer lines owned and maintained by the Bethlehem Township Municipal Authority. Mr. Breslin was absent.

Upon motion (Nolan-Jenkins), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the township manager to advertise an ordinance authorizing intergovernmental cooperation with the Township of Bethlehem, City of Bethlehem and the Bethlehem Township Municipal Authority, entering into an agreement regarding current and future connections by the City of Bethlehem to certain sewer lines owned and maintained by the Bethlehem Township Municipal Authority. Mr. Breslin was absent.

MOTION

A MOTION APPROVING AN INDEMNIFICATION AGREEMENT BETWEEN BETHLEHEM TOWNSHIP AND NORTHAMPTON COMMUNITY COLLEGE RELATED TO THE NORTH CAMPUS IMPROVEMENT PROJECT

Upon motion (Jenkins-Davis), the Board of Commissioners voted unanimously by voice vote to approve a motion approving an indemnification agreement between Bethlehem Township and Northampton Community College related to the north campus improvement project as presented. Mr. Breslin was absent.

**APPROVAL OF BILL
AGENDA OF
MARCH 15, 2017**

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of March 15, 2017. Mr. Breslin was absent.

**APPROVAL OF
PURCHASE ORDERS**

PO 20170491 – Freemansburg-Bethlehem Twp. Athletic Assoc.– Admin – \$33,000.00
PO 20170490 – Bethlehem Twp. Athletic Assoc. – Admin – \$40,000.00
PO 20170492 – Miracle League of Northampton County – Admin – \$5,000.00
PO 20170495 – Deep Run Aquatic Services Inc. – BTCC – \$5,850.00
PO 20170603 – Atlantic Tactical Inc. – Police – \$15,580.00
PO 20170671 – United Electric Supply – PPIS – \$2,306.60

Upon motion (Davis -Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders PO 20170491, PO 20170490, PO 20170492, PO 20170495, PO 20170603 and PO 20170671 as presented. Mr. Breslin was absent.

**APPROVAL OF
TREASURER'S REPORT
OF FEBRUARY 28, 2017**

Upon motion (Nolan-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer's Report of February 28, 2017 as presented subject to audit. Mr. Breslin was absent.

**ZONING HEARING
BOARD MEETING OF
MARCH 29, 2017**

There were no comments or questions regarding the Zoning Hearing Board meeting of March 29, 2017.

**ACCEPTANCE OF
MONTHLY REPORTS**

All monthly reports were accepted as presented.

DISCUSSION ITEM

MUNICIPAL SURVEY

President Hudak explained that this is essentially giving the manager the go ahead to research the cost and scope of work of doing a municipal research and stems from the library discussion to determine whether or not the residents was to remain with the library. Mrs. Davis it would be a better way to find out what is important to the residents.

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to authorize the Township Manager to research the cost and scope of survey companies for the Board's review. Mr. Breslin was absent.

ADJOURNMENT

There being no other business, upon motion (Jenkins-Davis), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:35 p.m. Mr. Breslin was absent.

Respectfully submitted,

Laura Zapata
Recording Secretary