

**REGULAR PUBLIC MEETING
FEBRUARY 19, 2018**

- MEMBERS PRESENT** Michael Hudak, President
Thomas Nolan, Vice-President
Malissa Davis, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner
- OTHERS PRESENT** Wendy Nicolosi, Township Solicitor
Doug Bruce, Acting Township Manager
Nathan Jones, Planning & Economic Development Director
- CALL TO ORDER** President Hudak called the meeting to order at 7:01 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- EXECUTIVE SESSION** Solicitor Nicolosi announced that the Board of Commissioners met in Executive Session on February 19, 2018 at 6:00 p.m. to discuss contract and personnel matters pursuant to Section 708a of the Pennsylvania Sunshine Act.
- COURTESY OF THE FLOOR**
- LOUIS MAZZANTE
3961 DANBERRY DR.** Mr. Mazzante said that he has had stormwater issues on his property since the home was built 30 years ago. He is concerned about the swales and stagnant water. Mr. Mazzante asked the board to take action and correct the problem. President Hudak informed him that the township is currently undergoing a stormwater study and will look further into his complaint.
- STEVE CORWIN
3951 DANBERRY DR.** Mr. Corwin also said that he is concerned with the way the swales were built in his neighborhood as it is a safety issue for the children. President Hudak said he understands his concerns but no action can be taken until the study is done.
- BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth said he would like to see another Housenick Mansion Open House when the weather is warmer.
- ADAM WALKER
4109 BIRCH DRIVE** Mr. Walker said he is a scout member of Troop 356 from First Baptist Church. He told the board that he would like to install a handicap ramp at the North Forty as his Eagle Scout project. Mr. Walker said he got the idea for the ramp when he witnessed a mother with Multiple Sclerosis having a difficult time walking onto the park grounds. He stated that he is equipped with a support team including his father, Les Walker who is an engineer and serves on the Planning Commission. Mr. Nolan said the presentation was well documented and supports these types of projects. President Hudak told Mr. Walker that he can proceed with the project upon signing waivers. Mr. Merhottein said that this is a great idea.
- XIN WANG
1940 GRIGIO PL.** Ms. Wang said she uses the Bethlehem Area Public Library and came before the board in support of it.
- CAROL HICKS
2748 OLD
FARMERSVILLE RD.** Mrs. Hicks said her entire family uses the library and that her main concern is for the education and entertainment of the community. She said she is support of the library.

**TOM KIEFFER
3803 CARTER RD.**

Mr. Kieffer said he was upset that his street was not plowed. He said he saw trucks nearby not plowing or salting the roads.

**RUTH MILLER
RESIDENT**

Mrs. Miller came before the board in support of the library.

**APPROVAL OF
MINUTES**

Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to approve the minutes of the February 5, 2018 regular public meeting as presented. The motion passed 3 to 2. Mr. Hudak and Mr. Merhottein abstained.

**MOTIONS OF THE
BOARD OF
COMMISSIONERS**

MOTION

**A MOTION APPROVING A REQUEST FOR PAYMENT FOR
ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES FROM
ALLIED BUILDING CORP. FOR THE COMMUNITY CENTER
RENOVATION PROJECT**

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to untable a motion approving a request for payment for additional construction management services from Allied Building Corp. for the community center renovation project.

Upon motion (Nolan-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve a motion approving a request for payment for additional construction management services from Allied Building Corp. for the community center renovation project.

MOTION

**A MOTION AUTHORIZING THE TAX EXONERATION OF PARCELS
N7-4-1 AND N7-4-4C FOR THE BETHLEHEM AREA SCHOOL DISTRICT
IN THE AMOUNT OF \$553.73**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the tax exoneration of parcels N7-4-1 and N7-4-4C for the Bethlehem Area School District in the amount of \$553.73.

MOTION

**A MOTION AUTHORIZING A LEASE ADDENDUM BETWEEN
BETHLEHEM TOWNSHIP AND NORTHAMPTON COUNTY,
EXTENDING FOR ONE YEAR THE LEASE FOR THE NORTHAMPTON
COUNTY DUI FACILITY AT THE COOLIDGE BUILDING**

Upon motion (Nolan-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing a lease addendum between Bethlehem Township and Northampton County, extending for one year the lease for the Northampton County DUI facility at the Coolidge Building.

MOTION

**A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ENTER
INTO AN AGREEMENT WITH GILMORE & ASSOCIATES INC. FOR
ENGINEERING SERVICES RELATED TO THE PARKS MASTER SITE
DEVELOPMENT PLAN**

Upon motion (Davis-Merhottein), the Board of Commissioners voted by voice vote to approve a motion authorizing the township manager to enter into an agreement with Gilmore & Associates Inc. for engineering services related to the parks master site development plan. The motion passed 3 to 2. Mrs. Davis and Mr. Gallagher opposed.

MOTION

A MOTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN BETHLEHEM TOWNSHIP AND WILDLANDS CONSERVANCY CONCERNING RESTORATION OF A TRIBUTARY TO NANCY RUN

Upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to table a motion approving a memorandum of understanding between Bethlehem Township and Wildlands Conservancy, concerning restoration of a tributary to Nancy Run.

APPROVAL OF BILL AGENDA OF FEBRUARY 14, 2018

Upon motion (Nolan-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of February 14, 2017.

APPROVAL OF PURCHASE ORDERS

PO 20180325 – Signal Service Inc. – PPIS – \$2,256.00
PO 20180388 – Everbridge – PPIS – \$6,952.50
PO 20180389 – Triad Truck Equipment – Public Works – \$3,803.95
PO 20180497 – Koch 33 Ford Toyota – Public Works -- \$47,333.00
PO 20180498 – Triad Truck Equipment – Public Works -- \$47,253.00
PO 20180499 – Triad Truck Equipment – Public Works -- \$59,832.00
PO 20180500 – Bergey’s Inc. – Public Works -- \$120,735.00

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20180325, PO 20180388, PO 20180389, PO 20180497, PO 20180498, PO 20180499 and PO 20180500 as presented.

APPROVAL OF TREASURER’S REPORT OF JANUARY 31, 2018

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer’s Report of January 31, 2018 as presented subject to audit.

ZONING HEARING BOARD MEETING OF FEBRUARY 28, 2018

The Zoning Hearing Board meeting of February 28, 2018 is cancelled.

ACCEPTANCE OF MONTHLY REPORTS

All monthly reports were accepted as presented.

DISCUSSION ITEM

PROPOSED ZONING ORDINANCES: BREWERIES, DISTILLERIES, WINERIES, & FOOD TRUCKS

Mr. Jones said that the proposed ordinances address uses not currently regulated under existing Bethlehem Township zoning regulations. These uses include breweries, distilleries, wineries, brew pubs, microbreweries, limited wineries, limited distilleries and food trucks. He said the uses in the two separate ordinances have been drafted by the Township Solicitor’s offices and reviewed and recommended for approval by the Planning Commission.

Mrs. Davis said that food trucks are in the residential area. Mr. Nolan said they are required to provide to the township written permission from the property owner. Mr. Jones said that they could include a violation and enforcement in the ordinance.

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to move the two proposed ordinances to the Lehigh Valley Planning Commission for their review with the comments provided.

ADJOURNMENT

There being no other business, upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:38 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laura Zapata".

Laura Zapata
Recording Secretary

