

**REGULAR PUBLIC MEETING
MARCH 18, 2019**

- MEMBERS PRESENT** Michael Hudak, President
Malissa Davis, Vice President
Kristine Blake, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner
- OTHERS PRESENT** James Broughal, Township Solicitor
Doug Bruce, Township Manager
Amanda Raudenbush, Planning Director
Ron Gawlik, Township Engineer
- CALL TO ORDER** President Hudak called the meeting to order at 7:05 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- EXECUTIVE SESSION** Solicitor Broughal announced that the Board of Commissioners met in Executive Session on March 18, 2019 at 6:00 p.m. to discuss litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.
- PRESENTATION** **PFM FINANCIAL ADVISORS LLC – FIXED-TERM DEBT SERVICE RFP RESULTS**
- Scott Shearer, Managing Director, PFM Financial Advisors LLC, said that request for proposals were circulated to over 35 local, regional and national banks and of those banks, 11 responded with proposals. Based upon their initial evaluating, they believe that Webster Banks’s proposal provides the most attractive rates and terms.
- Upon motion (Davis-Gallagher), the Board of Commissioners voted unanimously by voice vote to authorize the township manager and the township solicitor to prepare an ordinance for the purpose of refinancing a portion or all of its outstanding Notes.
- COURTESY OF THE FLOOR**
- BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth said the junk yard located on Willow Park Road and Freemansburg Avenue looks a lot better and thanked the Board and staff for their help.
- APPROVAL OF MINUTES** Upon motion (Merhottein-Blake), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the March 4, 2019 regular public meeting as presented.
- SUBDIVISIONS & LAND DEVELOPMENT**
- RESOLUTION R030-19** **A RESOLUTION GRANTING A TIME EXTENSION FOR WASHINGTON PARK ESTATES FINAL CONDITIONAL SUBDIVISION PLAN**

Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to approve Resolution R030-19 granting a time extension for Washington Park Estates final conditional subdivision plan.

RESOLUTION R031-19 A RESOLUTION GRANTING A TIME EXTENSION FOR THE ANNUNCIATION HELLENIC ORTHODOX CHURCH SUBDIVISION AND LAND DEVELOPMENT PRELIMINARY/FINAL PLAN

Upon motion (Merhottein-Gallagher), the Board of Commissioners voted unanimously by voice vote to approve Resolution R031-19 granting a time extension for the Annunciation Hellenic Orthodox Church subdivision and land development preliminary/final plan.

RIVER HILL ESTATES – SKETCH PLAN

The plan proposes 46 single family detached homes and 34 twin homes on a 21 acre tract located on Farmersville Road, south of Hilltop Circle. The tract of land is zoned Medium Density Residential. A connection to Shannon Avenue is part of the plan. There is no open space proposed. Two basins are proposed as part of the stormwater management plan.

No action was taken as this was only a sketch plan.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION AUTHORIZING AND DESIGNATING COMMUNITY DAYS AS A PUBLIC CELEBRATION

Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing and designating Community Days as a public celebration.

MOTION

A MOTION APPROVING A CERTAIN WAIVER OF THE PROVISIONS OF CHAPTER 131, FIRE PROTECTION, SECTION 131-3, AMENDMENTS TO THE INTERNATIONAL FIRE CODE, SUBSECTION O, CHAPTER 33, EXPLOSIVES AND FIREWORKS, PARAGRAPH 15, PROPERTY OWNERS TO BE NOTIFIED WHO ARE LOCATED WITHIN 2,000 FEET

Upon motion (Davis-Merhottein), the Board of Commissioners voted unanimously by voice vote to approve a motion approving a certain waiver of the provisions of Chapter 131, Fire Protection, Section 131-3, Amendments to the International Fire Code, Subsection O, Chapter 33, Explosives and Fireworks, Paragraph 15, property owners to be notified who are located within 2,000 feet.

APPROVAL OF BILL AGENDA OF MARCH 13, 2019

Upon motion (Merhottein-Davis), the Board of Commissioners voted by voice vote to approve the Bill Agenda of March 13, 2019.

APPROVAL OF PURCHASE ORDERS

PO 20190493 – Life Fitness – BTCC – \$64,398.36
PO 20190496 – Atlantic Tactical Inc. – Police – \$12,819.14
PO 20190503 – Levan Machine & Truck – Public Works – \$2,244.31
PO 20190568 – Portnoff Law Associates Ltd. – Finance – \$9,800.00
PO 20190622 – Feature Flooring – PPIS – \$7,250.00

PO 20190689 – Whitehall Turf Equipment Inc. – Public Works – \$22,974.00
PO 20190691 – Power DMS Inc. – Police – \$6,503.90

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20190493, PO 20190496, PO 20190503, PO 20190568, PO 20190622, PO 20190691 and PO 20190691 as presented.

**APPROVAL OF
TREASURER’S
REPORT OF
FEBRUARY 28, 2019**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer’s Report of February 28, 2019 as presented subject to audit.

**ZONING HEARING
BOARD MEETING OF
MARCH 27, 2019**

There were no comments or concerns regarding the Zoning Hearing Board meeting agenda of March 27, 2019.

**ACCEPTANCE OF
MONTHLY REPORTS**

There were no questions or concerns regarding the monthly reports.

DISCUSSION ITEM

**OUTDOOR POOL
REPLASTERING**

Mr. Bruce said that the re-plastering of the outside pool at the Community Center is a budgeted item. He said the same company did the work on the inside pool and has every confidence. Because of the unique payment schedule, the township solicitor recommended that the board look it over.

Upon motion (Davis-Blake), the Board of Commissioners voted unanimously by voice vote to approve a motion approving the payment terms by “This is Water, Inc.” for the Bethlehem Township Community Center outdoor pool re-plastering project, subject to the approval of the Township Solicitor.

ADJOURNMENT

There being no other business, upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:57 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary