

**REGULAR PUBLIC MEETING
JUNE 18, 2018**

- MEMBERS PRESENT** Michael Hudak, President
Thomas Nolan, Vice-President
Malissa Davis, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner
- OTHERS PRESENT** James Broughal, Township Solicitor
Doug Bruce, Township Manager
Brian Dillman, Township Engineer
- CALL TO ORDER** President Hudak called the meeting to order at 7:04 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- EXECUTIVE SESSION** Solicitor Broughal announced that the Board of Commissioners met in Executive Session on June 18, 2018 at 6:00 p.m. to discuss litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.
- PRESENTATION** President Hudak presented Dana Donatelli, Madisyn Einfalt, Kylene E Gill and William Wescoe with certificates of appreciation. Mr. Hawk suffered a heart attack while at the community center and because of the staff's quick response, he was able to make a complete recovery.
- COURTESY OF THE FLOOR**
- BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth commended staff for a job well done at Comer Park and invited the residents to visit the park.
- CHAS BLATNICK
1711 WILLOW PARK
ROAD** Mr. Blatnick said that a sign on Freemansburg Avenue was knocked down and was unsure as to where to file the complaint. President Hudak referred Mr. Blatnick to Senator Boscola's office as it is a state road.
- DON NORDER
1926 7TH STREET** Mr. Norder announced that the Bethlehem Township EMS was honored by the American Heart Association's Mission: Lifeline EMS Gold Level Recognition Award for the third year in a row.
- KAREN BERRY
3505 DARTMOUTH
DRIVE** Mrs. Berry said she read the results of the citizens' survey and thought it was very good. She thanked Doug Bruce, Township Manager for posting the results on the website.
- APPROVAL OF MINUTES** Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve the minutes of the June 4, 2018 regular public meeting as presented.

**SUBDIVISIONS &
LAND
DEVELOPMENT**

**RESOLUTION R052-18 A RESOLUTION GRANTING CONDITIONAL APPROVAL OF THE 2315
4TH STREET BOUNDARY LINE ADJUSTMENT PLAN**

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R052-18 granting conditional approval of the 2315 4th Street boundary line adjustment plan.

**RESOLUTION R053-18 A RESOLUTION GRANTING CONDITIONAL APPROVAL OF THE 3063
RIDON COURT BOUNDARY LINE ADJUSTMENT PLAN**

Upon motion (Gallagher-Nolan), the Board of Commissioners unanimously voted by voice vote to approve Resolution R053-18 granting conditional approval of the 3063 Ridon Court boundary line adjustment plan.

**RESOLUTIONS OF
THE BOARD OF
COMMISSIONERS**

**RESOLUTION R054-18 A RESOLUTION APPROVING THE EXPENDITURE OF \$76,796.00 FOR A
2018 FORD F-650 WITH SWITCH-N-GO BODY UNIT/VIN
1FDPF6DX0JDF03654, AND AUTHORIZING THE EXECUTION OF
CERTAIN MASTER LEASE PURCHASE AGREEMENT WITH
LAFAYETTE AMBASSADOR BANK**

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Resolution R054-18 approving the expenditure of \$76,796.00 for a 2018 Ford F-650 with Switch-N-Go Body Unit/VIN 1FDPF6DX0JDF03654, and authorizing the execution of certain master lease purchase agreement with Lafayette Ambassador Bank.

**RESOLUTION R055-18 A RESOLUTION APPROVING THE EXPENDITURE OF \$62,239.00 FOR A
2018 RAM 3500 READING UPFIT WITH STEP BARS/VIN
3C7WRDAL4JG236943 AND AUTHORIZING THE EXECUTION OF A
CERTAIN MASTER LEASE PURCHASE AGREEMENT WITH
LAFAYETTE AMBASSADOR BANK**

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Resolution R055-18 approving the expenditure of \$62,239.00 for a 2018 Ram 3500 Reading upfit with step bars/VIN 3C7WRDAL4JG236943 and authorizing the execution of a certain master lease purchase agreement with Lafayette Ambassador Bank.

MOTION

MILL CREEK CORPORATE CENTER TIME EXTENSION

President Hudak said the current deadline for the Township to take action on the Mill Creek Plan is June 30, 2018. The developers of Mill Creek have offered an extension of time within which the Township must act on this plan. The developer's offer of an extension is dated May 24, 2018 and extends the time for

the Township to act through and including September 28, 2018.

Upon motion (Merhottein-Nolan), the Board of Commissioners unanimously voted by voice vote to approve motion to accept the developer's offer of an extension of time for the Township to act on this plan through September 28, 2018.

**MOTIONS OF THE
BOARD OF
COMMISSIONERS**

MOTION

A MOTION AUTHORIZING AN EXTENSION OF THE AGREEMENT BETWEEN BETHLEHEM TOWNSHIP AND MCTISH KUNKEL AND ASSOCIATES FOR CONSTRUCTION INSPECTION OF THE FREEMANSBURG AVENUE BRIDGE PROJECT, CONDITIONED ON APPROVAL BY ST. LUKE'S UNIVERSITY HEALTH NETWORK

Upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing an extension of the agreement between Bethlehem Township and McTish Kunkel and Associates for construction inspection of the Freemansburg Avenue bridge project, conditioned on approval by St. Luke's University Health Network.

MOTION

A MOTION APPROVING A REQUEST FOR PROPOSAL (RFP) FOR A PROFESSIONAL CONSULTANT FOR INTERIOR RENOVATIONS, POTENTIAL USES, AND COST ESTIMATES FOR THE ARCHIBALD JOHNSTON MANSION, AND AUTHORIZING THE TOWNSHIP MANAGER TO RELEASE THIS RFP

Upon motion (Merhottein-Gallagher), the Board of Commissioners voted by voice vote to table a motion approving a request for proposal (RFP) for a professional consultant for interior renovations, potential uses, and cost estimates for the Archibald Johnston Mansion, and authorizing the township manager to release this RFP.

**APPROVAL OF BILL
AGENDA OF JUNE 13,
2018**

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of June 13, 2018.

**APPROVAL OF
PURCHASE ORDERS**

PO 20181443 – Wilson Borough – Finance – \$5,071.00
PO 20181444 – Plasterer Equipment Co. Inc. – Public Works – \$7,685.28
PO 20181445 – GranTurk Equipment Co. – Public Works – \$8,310.56
PO 20181562 – Albarell Electric Inc. – BTCC – \$2,596.00
PO 20181586 – Life Fitness – BTCC – \$32,042.37
PO 20181587 – Action Party Rentals – BTCC – \$2,601.55
PO 20181588 – Joao & Bradley Construction – PW – \$10,601.37

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20181443, PO 20181444, PO 20181445, PO 20181562, PO 20181587 and PO 20181588 as presented.

**APPROVAL OF
TREASURER'S
REPORT OF
MAY 31, 2018**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer's Report of May 31, 2018 as presented subject to audit.

**ZONING HEARING
BOARD MEETING OF
JUNE 27, 2018**

There were no comments or questions regarding the Zoning Hearing Board meeting agenda of June 27, 2018.

**ACCEPTANCE OF
MONTHLY REPORTS**

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to accept all monthly reports as presented.

DISCUSSION ITEM

FIRE EQUIPMENT

Mr. Nolan said that a member of the police department was added to the Fire Relations Committee at the last meeting. He said the members discussed vehicle purchases for the Nancy Run Fire Company and the Bethlehem Township Volunteer Fire Company in order to maintain the efficiency of the fire departments. The Nancy Run Fire Company is in need of a new utility vehicle to replace the old one which is 30 years old.

Upon motion (Nolan-Gallagher), the Board of Commissioners unanimously voted by voice vote to authorize the township manager and representatives of the Nancy Run Fire Company to come up with cost and specifications for a new utility vehicle to present to the board.

Mr. Nolan said that the Bethlehem Township Volunteer Fire Company is in need of a light duty rescue truck. Mr. Hudak questioned why the truck is being replaced and asked for more information to be provided.

Upon motion (Hudak-Merhottein), the Board of Commissioners unanimously voted by voice vote to table a motion authorizing the township manager and representatives of the Bethlehem Township Volunteer Fire Company to come up with cost and specifications for a light duty rescue truck until more information is provided to the board.

ADJOURNMENT

There being no other business, upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary