

**REGULAR PUBLIC MEETING  
FEBRUARY 18, 2019**

- MEMBERS PRESENT** Michael Hudak, President  
Malissa Davis, Vice President  
Kristine Blake, Commissioner  
John Gallagher, Commissioner  
John Merhottein, Commissioner
- OTHERS PRESENT** James Broughal, Township Solicitor  
Doug Bruce, Township Manager  
Amanda Raudenbush, Planning Director  
Ron Gawlik, Township Engineer
- CALL TO ORDER** President Hudak called the meeting to order at 7:05 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- EXECUTIVE SESSION** Solicitor Broughal announced that the Board of Commissioners met in Executive Session on February 18, 2019 at 6:15 p.m. to discuss litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.
- COURTESY OF THE FLOOR** There were no comments during Courtesy of the Floor.
- APPROVAL OF MINUTES** Upon motion (Merhottein-Gallagher), the Board of Commissioners voted unanimously by voice vote to untable the minutes of the January 21, 2019 regular public meeting.
- Upon motion (Gallagher-Davis), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the January 21, 2019 regular public meeting as presented.
- Upon motion (Gallagher-Blake), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the February 4, 2019 regular public meeting as presented.
- PUBLIC HEARINGS**
- ORDINANCE 01-19** **AN ORDINANCE AUTHORIZING INTERGOVERNMENTAL COOPERATION BETWEEN BETHLEHEM TOWNSHIP AND THE CITY OF BETHLEHEM AND APPROVING A COOPERATIVE AGREEMENT PROVIDING FOR AN UPGRADE TO TRAFFIC SIGNALS ALONG SR 2020 (EASTON AVENUE)**
- Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to adopt Ordinance 01-19 authorizing intergovernmental cooperation between Bethlehem Township and the City of Bethlehem and approving a cooperative agreement providing for an upgrade to traffic signals along SR 2020 (Easton Avenue).

**ORDINANCE 02-19**

**AN ORDINANCE AMENDING CHAPTER 5, CODE ENFORCEMENT, PART 3, PROPERTY MAINTENANCE CODE, OF THE TOWNSHIP OF BETHLEHEM CODE OF ORDINANCES, FOR THE PURPOSE OF ADOPTING THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE, WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS, AND CHANGES THERETO**

**GENE BOYER  
2332 FARMERSVILLE  
RD.**

Mr. Boyer asked for clarification of the ordinance as he believes that the property owner's rights may be infringed upon. Solicitor Broughal said that it is the owner's right to appeal any decisions made.

Upon motion (Gallagher-Davis), the Board of Commissioners voted unanimously by voice vote to adopt Ordinance 02-19 amending Chapter 5, Code Enforcement, Part 3, Property Maintenance Code, of the Township of Bethlehem Code of Ordinances, for the purpose of adopting the 2015 International Property Maintenance Code, with certain additions, insertions, deletions, and changes thereto.

**SUBDIVISIONS &  
LAND  
DEVELOPMENT**

**RESOLUTION R025-19**

**A RESOLUTION GRANTING CONDITIONAL APPROVAL REVISED PRELIMINARY/FINAL SUBDIVISION PLAN APPROVAL OF THE NANCY RUN ESTATES, PHASES 7 THROUGH 10**

Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to approve Resolution R025-19 granting conditional approval revised preliminary/final subdivision plan approval of the Nancy Run Estates, Phases 7 through 10.

**MOTION**

**A MOTION APPROVING A DECLARATION OF COVENANT, AGREEMENT, AND EASEMENT FOR MAINTENANCE OF STORMWATER MANAGEMENT FACILITIES WITH MEYER LANE APARTMENTS LLC**

Upon motion (Gallagher-Blake), the Board of Commissioners voted unanimously by voice vote to approve a motion approving a declaration of covenant, agreement, and easement for maintenance of stormwater management facilities with Meyer Lane Apartments LLC.

**RESOLUTIONS OF  
THE BOARD OF  
COMMISSIONERS**

**RESOLUTION R024-19**

**A RESOLUTION AUTHORIZING THE ATTENDANCE OF SERGEANT DARYL LAPOINTE AT THE 2019 PENNSYLVANIA TRAFFIC SAFETY CONFERENCE APRIL 9-12, 2019 IN STATE COLLEGE, PENNSYLVANIA**

Upon motion (Blake-Davis), the Board of Commissioners voted by voice vote to approve Resolution R024-19 authorizing the attendance of Sergeant Daryl LaPointe at the 2019 Pennsylvania Traffic Safety Conference April 9-12, 2019 in State College, Pennsylvania.

**MOTIONS OF THE  
BOARD OF  
COMMISSIONERS**

**MOTION**

**A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ENTER INTO AN AGREEMENT WITH PFM FINANCIAL ADVISORS LLC TO CONDUCT A REQUEST FOR PROPOSALS (RFP) FOR FIXED-RATE DEBT REFINANCING**

Upon motion (Merhottein-Blake), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the township manager to enter into an agreement with PFM Financial Advisors LLC to conduct a request for proposals (RFP) for fixed-rate debt refinancing.

**MOTION**

**A MOTION APPROVING AND ADOPTING REVISIONS TO THE BETHLEHEM TOWNSHIP POLICE DEPARTMENT'S RULES AND REGULATIONS**

Upon motion (Davis-Blake), the Board of Commissioners voted unanimously by voice vote to approve a motion approving and adopting revisions to the Bethlehem Township Police Department's rules and regulations.

**MOTION**

**A MOTION AUTHORIZING THE TAX EXONERATION OF PARCELS N7-4-1 AND N7-4-4C FOR THE BETHLEHEM SCHOOL DISTRICT**

Upon motion (Gallagher-Blake), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the tax exoneration of parcels N7-4-1 and N7-4-4C for the Bethlehem School District.

**MOTION**

**A MOTION APPOINTING SHANNON CALLUORI AS BUILDING CODE OFFICIAL (BCO) FOR BETHLEHEM TOWNSHIP**

Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to approve a motion appointing Shannon Calluori as Building Code Official (BCO) for Bethlehem Township.

**APPROVAL OF BILL  
AGENDA OF  
FEBRUARY 13, 2019**

Upon motion (Merhottein-Davis), the Board of Commissioners voted by voice vote to approve the Bill Agenda of February 13, 2019.

**APPROVAL OF  
PURCHASE ORDERS**

PO 20190266 – ICC – Planning – \$3,785.00  
PO 20190281 – Palmer Township – PPIS – \$6,257.63  
PO 20190262 – Engines Inc. – PPIS – \$6,400.00  
PO 20190263 – Exeter Supply Co. Inc. – PPIS – \$3,980.08  
PO 20190408 – Snap-On Equipment Inc. – Public Works – \$15,572.69

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20190266, PO 20190281, PO 20190262, PO 20190263 and PO 20190408 as presented.

**APPROVAL OF  
TREASURER'S  
REPORT OF  
JANUARY 31, 2019**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer's Report of January 31, 2019 as presented subject to audit.

**ZONING HEARING  
BOARD MEETING OF  
FEBRUARY 28, 2019**

There were no comments or concerns regarding the Zoning Hearing Board meeting agenda of February 28, 2019

**ACCEPTANCE OF  
MONTHLY REPORTS**

There were no questions or concerns regarding the monthly reports.

**ADJOURNMENT**

There being no other business, upon motion (Gallagher-Blake), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Laura Zapata  
Recording Secretary

