

**REGULAR PUBLIC MEETING
JULY 16, 2018**

MEMBERS PRESENT Michael Hudak, President
Malissa Davis, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner

MEMBERS ABSENT Thomas Nolan, Vice-President

OTHERS PRESENT James Broughal, Township Solicitor
Doug Bruce, Township Manager
Brian Dillman, Township Engineer

CALL TO ORDER President Hudak called the meeting to order at 7:01 p.m., and led those in attendance in reciting the Pledge of Allegiance.

EXECUTIVE SESSION Solicitor Broughal announced that the Board of Commissioners met in Executive Session on July 16, 2018 at 6:00 p.m. to discuss litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.

**COURTESY OF THE
FLOOR**

**ROY ROTH
4323 CHETWIN TERR.** Mr. Roth asked the board if measures were in place to determine how efficiently the departments are being run. He believes the township residents are not getting the most for their money. Mr. Roth also commented that he believes the resident across the street from his home did not get a permit to put up a pool. Mr. Bruce asked him to fill out a complaint form and that he will look into the matter.

**BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth said he saw a house on Route 191 with a generator plugged in and backed up against the building. Mr. Bruce said he will look into it.

**APPROVAL OF
MINUTES** Upon motion (Merhottein-Gallagher), the Board of Commissioners voted by voice vote to approve the minutes of the July 2, 2018 regular public meeting as presented. The motion passed 3-1-1. Mr. Nolan was absent. Mr. Hudak abstained.

**SUBDIVISIONS &
LAND
DEVELOPMENT**

**CORRESPONDENCE – BIRCHWOOD
COMMONS LLC** **CORRESPONDENCE – BIRCHWOOD COMMONS LLC**

President Hudak said he was in receipt of the correspondence dated July 2, 2018 from the applicant and that it will be reviewed by the township engineer and solicitor. He said the board was not prepared to take action at this time.

RESOLUTION R060-18 A RESOLUTION GRANTING CONDITIONAL APPROVAL OF THE BARNDT MINOR SUBDIVISION PLAN

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Resolution R060-18 granting conditional approval of the Barndt minor subdivision plan. Mr. Nolan was absent.

RESOLUTION R061-18 A RESOLUTION GRANTING CONDITIONAL APPROVAL OF THE KEYSTONE STREET AT RITTER AVENUE MINOR SUBDIVISION PLAN

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R061-18 granting conditional approval of the Keystone Street at Ritter Avenue minor subdivision plan. Mr. Nolan was absent.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ENTER INTO A TRAFFIC SIGNAL MAINTENANCE CONTRACT WITH SIGNAL SERVICE INC

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the township manager to enter into a traffic signal maintenance contract with Signal Service Inc. Mr. Nolan was absent.

MOTION

A MOTION AUTHORIZING AND APPROVING THE FIRST AMENDMENT TO THE AMENDED AND RESTATED MASTER DEVELOPMENT AGREEMENT BETWEEN BETHLEHEM TOWNSHIP AND ST. LUKE’S HOSPITAL AND RELATED TO TRAFFIC IMPROVEMENTS ON FREEMANSBURG AVENUE

Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to approve a motion authorizing and approving the first amendment to the amended and restated Master Development Agreement between Bethlehem Township and St. Luke’s Hospital and related to traffic improvements on Freemansburg Avenue. Mr. Nolan was absent.

APPROVAL OF BILL AGENDA OF JULY 11, 2018

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of July 11, 2018. Mr. Nolan was absent.

APPROVAL OF PURCHASE ORDERS

- PO 20181754 – Bone Safety Signs – PPIS – \$3,031.68**
- PO 20181755 – Albarell Electric Inc. – PPIS – \$3,097.90**
- PO 20181770 – Lehigh Valley Fence Co. – Public Works – \$2,580.00**
- PO 20181873 – Miller Municipal Supply LLC – Public Works -- \$2,265.10**
- PO 20181883 – Nazareth Ford Inc. – Police – \$2,179.97**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20181754, PO 20181755, PO 20181770, PO 20181873 and PO 20181883 as presented. Mr. Nolan was absent.

**APPROVAL OF
TREASURER'S
REPORT OF
JUNE 30, 2018**

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer's Report of June 30, 2018 as presented subject to audit. Mr. Nolan was absent.

**ZONING HEARING
BOARD MEETING OF
JULY 25, 2018**

There were no comments or questions regarding the Zoning Hearing Board meeting agenda of July 25, 2018.

**ACCEPTANCE OF
MONTHLY REPORTS**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to accept all monthly reports as presented. Mr. Nolan was absent.

DISCUSSION ITEM

**OUTDOOR POOL
POLICY**

Jackie Bittel, Community Center Director said that the recent heat wave has pushed the capacity of the outdoor swimming pool to capacity and that due to safety concerns only BTCC Members and Bethlehem Township residents will be granted access until further notice. President Hudak said he would be in favor of keeping the policy as it is now. Solicitor Broughal recommended that the only option available at this time is to rely on the staff at the community center since they are in charge of safety since there isn't a concrete answer for occupancy limits. Ms. Davis said she would like to revisit the topic in the future.

No action was taken

**HOUSENICK
INTERIOR
RENOVATION RFP**

Mr. Bruce said that the board revised the original request for proposals for the Housenick Interior Renovation.

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to authorize the township manager to distribute the request for proposal as presented. Mr. Nolan was absent.

**COMMUNITY DAYS –
SMALL GAMES OF
CHANCE**

Solicitor Broughal said that the board would like to proceed with games of chance at the upcoming Community Days event and recommended that the board to take specific action.

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to allow Bethlehem Township Volunteer Fire Company and the Nancy Run Fire Company to have games of chance at the Community Days event on September 7 – 9, 2018. Mr. Nolan was absent.

ADJOURNMENT

There being no other business, upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:55 p.m. Mr. Nolan was absent.

Respectfully submitted,

Laura Zapata
Recording Secretary