

**REGULAR PUBLIC MEETING
APRIL 15, 2019**

MEMBERS PRESENT Malissa Davis, Vice President
Kristine Blake, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner

MEMBERS ABSENT Michael Hudak, President

OTHERS PRESENT John Harrison, Township Solicitor
Doug Bruce, Township Manager
Amanda Raudenbush, Planning Director
Ron Gawlik, Township Engineer

CALL TO ORDER Vice President Davis called the meeting to order at 7:02 p.m., and led those in attendance in reciting the Pledge of Allegiance.

EXECUTIVE SESSION Solicitor Harrison announced that the Board of Commissioners met in Executive Session on April 15, 2019 at 6:00 p.m. to discuss litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.

PRESENTATION **MASTER PARKS PLAN**

Chris Green, Gilmore & Associates Inc., presented the proposed master parks plan for the township. He said the Township has been proactive in its vision to preserve and protect park land and open space for the enjoyment of its residents and visitors from the surrounding communities. He said they have received feedback and guidance from the Recreation Commission for improving twelve of the Township's park and open spaces. Vice President Davis thanked the Recreation Commission for their time and efforts.

COURTESY OF THE FLOOR There were no comments during Courtesy of the Floor.

APPROVAL OF MINUTES Upon motion (Gallagher-Blake), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the April 1, 2019 regular public meeting as presented. Mr. Hudak was absent.

PUBLIC HEARING

ORDINANCE 04-19 **AN ORDINANCE AUTHORIZING AND DIRECTING THE ISSUANCE OF A GENERAL OBLIGATION NOTE IN THE AGGREGATE PRINCIPAL AMOUNT OF \$10,599,000, PURSUANT TO THE LOCAL GOVERNMENT UNIT DEBT ACT OF THE COMMONWEALTH OF PENNSYLVANIA, PROVIDING THE PROCEED OF THE NOTE SHALL BE APPLIED TO CARRY OUT THE CURRENT REFUNDING OF ALL OR A PORTION OF THE TOWNSHIP'S GENERAL OBLIGATION NOTES, SERIES 2013, 2013A AND 2014**

Upon motion (Merhottein-Gallagher), the Board of Commissioners voted unanimously by voice vote to adopt Ordinance 04-19 authoring and directing the

issuance of a general obligation note in the aggregate principal amount of \$10,599,000, pursuant to the Local Government Unit Debt Act of the Commonwealth of Pennsylvania, providing the proceed of the note shall be applied to carry out the current refunding of all or a portion of the township's general obligation notes, Series 2013, 2013A and 2014. Mr. Hudak was absent.

**SUBDIVISIONS &
LAND
DEVELOPMENT**

**RESOLUTION R032-19 A RESOLUTION GRANTING AN AMENDMENT TO THE
CONDITIONAL REVISED PRELIMINARY/FINAL SUBDIVISION PLAN
APPROVAL OF THE NANCY RUN ESTATES, PHASES 7 THROUGH 10**

Upon motion (Merhottein-Blake), the Board of Commissioners voted unanimously by voice vote to approve Resolution R032-19 granting an amendment to the conditional revised preliminary/final subdivision plan approval of the Nancy Run Estates, Phases 7 through 10. Mr. Hudak was absent.

**RESOLUTION R033-19 A RESOLUTION GRANTING CONDITIONAL PRELIMINARY/FINAL
LAND DEVELOPMENT APPROVAL OF 4217 FRITCH DRIVE**

Mrs. Raudenbush said the project site is located between Fritch Drive and Tracy Lane with frontage on both streets. The site is located within the General Industrial (GI) District and the Gaming Uses (GU) Overlay District. A 6,000-square foot building, a paved parking/storage area, and 2 driveways to Fritch Drive exist on the site. The Plan proposes a commercial building, a fenced storage and loading yard, 19 parking spaces, 2 driveway connections to Tracy Lane and connections to the existing paved area on the site. Mr. Gallagher said that the sidewalks should be installed and not be deferred.

Upon motion (Gallagher-Merhottein), the Board of Commissioners voted unanimously by voice vote to amend Resolution R033-19 granting conditional preliminary/final land development approval of 4217 Fritch Drive to include the installation of sidewalks. Mr. Hudak was absent.

Upon motion (Gallagher-Merhottein), the Board of Commissioners voted unanimously by voice vote to approve Resolution R033-19 granting conditional preliminary/final land development approval of 4217 Fritch Drive as amended. Mr. Hudak was absent.

**MOTIONS OF THE
BOARD OF
COMMISSIONERS**

MOTION

**A MOTION APPOINTING AMANDA RAUDENBUSH AS BUILDING
CODE OFFICIAL (BCO) AND ANGELA KELLY AND FRANK
KREMPASKY AS AN ADDITIONAL BUILDING CODE OFFICIALS
(BCO) FOR BETHLEHEM TOWNSHIP, EFFECTIVE MAY 15, 2019**

Upon motion (Blake-Merhottein), the Board of Commissioners voted unanimously by voice vote to approve a motion appointing Amanda Raudenbush as Building Code Official (BCO) and Angela Kelly and Frank Krempasky as an additional

Building Code Officials (BCO) for Bethlehem Township, effective May 15, 2019. Mr. Hudak was absent.

**APPROVAL OF BILL
AGENDA OF APRIL
10, 2019**

Upon motion (Gallagher-Merhottein), the Board of Commissioners voted by voice vote to approve the Bill Agenda of April 10, 2019.

**APPROVAL OF
PURCHASE ORDERS**

PO 20190854 – General Supply Co. – PPIS – \$2,480.00
PO 20190855 – Spectrum of Floors – PPIS – \$7,375.13
PO 20190864 – Winterton Painting Inc. – PPIS – \$14,700.00
PO 20190865 – Joao & Bradley Construction – PPIS – \$8,972.00
PO 20190919 – Lowe & Moyer Garage – Public Works – \$6,281.25
PO 20190920 – Green Pond Nursery – Public Works – \$6,752.50

Upon motion (Merhottein-Blake), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20190854, PO 20190855, PO 20190864, PO 20190865, PO 20190919 and PO 20190920 as presented. Mr. Hudak was absent.

**APPROVAL OF
TREASURER'S
REPORT OF
MARCH 31, 2019**

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer's Report of March 31, 2019 as presented subject to audit. Mr. Hudak was absent.

**ZONING HEARING
BOARD MEETING OF
APRIL 24, 2019**

There were no comments or concerns regarding the Zoning Hearing Board meeting agenda of April 24, 2019.

**ACCEPTANCE OF
MONTHLY REPORTS**

There were no questions or concerns regarding the monthly reports.

DISCUSSION ITEM

**CHANGE ORDERS –
HOUSENICK
EXTERIOR
RENOVATION
PROJECT**

Mr. Bruce explained that the Change Order was for a decrease in the amount budgeted for the project. He said he was advised by the Solicitor to bring this to the board's attention and that no formal action was needed.

**CHAPTER 218
REVISIONS –
STORMWATER
ORDINANCE**

The board asked for an update on Chapter 218 revisions – stormwater ordinance. Solicitor Harrison said there was none at this time.

ADJOURNMENT

There being no other business, upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:15 p.m. Mr. Hudak was absent.

Respectfully submitted,

Laura Zapata
Recording Secretary