

**REGULAR PUBLIC MEETING
MARCH 6, 2017**

- MEMBERS PRESENT** Michael Hudak, President
Thomas Nolan, Vice-President
Malissa Davis, Commissioner
Kim Jenkins, Commissioner
Pat Breslin, Commissioner
- OTHERS PRESENT** James Broughal, Township Solicitor
Melissa Shafer, Township Manager
Doug Bruce, Assistant Township Manager
Nathan Jones, Planning Director
- CALL TO ORDER** President Hudak called the meeting to order at 7:04 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- COURTESY OF THE FLOOR** There were no comments or questions during Courtesy of the Floor.
- APPROVAL OF MINUTES** Upon motion (Breslin-Davis), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the February 20, 2017 regular public meeting as presented.
- PUBLIC HEARING**
- ORDINANCE 01-17** **AN ORDINANCE AMENDING THE TOWNSHIP OF BETHLEHEM CODE OF ORDINANCES BY AMENDING CHAPTER 42, "MANAGER," SECTION 42-7, "POWERS & DUTIES," BY AMENDING SUBSECTION C AND ADDING A NEW SUBSECTION Q OF SECTION 42-7**
- Upon motion (Davis-Breslin), the Board of Commissioners unanimously voted by voice vote to adopt Ordinance 01-17 amending the Township of Bethlehem Code of Ordinances by amending Chapter 42, "Manager," Section 42-7, "Powers & Duties," by amending Subsection C and adding a new Subsection Q of Section 42-7, as presented.
- RESOLUTIONS OF THE BOARD OF COMMISSIONERS**
- RESOLUTION R019-17** **A RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT AN APPLICATION FOR TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR FLASHING BEACONS ON GREEN POND ROAD AT NORTHAMPTON COMMUNITY COLLEGE**
- Upon motion (Breslin-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R019-17 authorizing the Township Manager to submit an Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for flashing beacons on Green Pond Road at Northampton Community College.

RESOLUTION R020-17 A RESOLUTION APPROVING AND AUTHORIZING THE IMPLEMENTATION OF AN UPDATED EMERGENCY OPERATIONS PLAN (EOP) AND ADOPTING THE NOTIFICATION & RESOURCE MANUAL OF THE BETHLEHEM TOWNSHIP EOP FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER

Upon motion (Davis-Breslin), the Board of Commissioners unanimously voted by voice vote to approve Resolution R020-17 approving and authorizing the implementation of an updated Emergency Operations Plan (EOP) and adopting the Notification & Resource Manual of the Bethlehem Township EOP for the prevention and minimization of injury and damage caused by a major emergency of disaster.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION A MOTION AUTHORIZING THE EXTENSION OF THE CONSTRUCTION INSPECTION CONTRACT BETWEEN BETHLEHEM TOWNSHIP AND MCTISH-KUKEL & ASSOCIATES TO MAY 25, 2018

Upon motion (Davis-Nolan), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the extension of the construction inspection contract between Bethlehem Township and McTish-Kukel & Associates to May 25, 2018.

MOTION A MOTION AUTHORIZING THE EXTENSION OF THE CONSTRUCTION INSPECTION CONTRACT BETWEEN BETHLEHEM TOWNSHIP AND J.D. ECKMAN INC. TO JUNE 13, 2017

Upon motion (Jenkins-Breslin), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the extension of the construction inspection contract between Bethlehem Township and J.D. Eckman Inc. to June 13, 2017.

MOTION A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ADVERTISE AN ORDINANCE AUTHORIZING INTERGOVERNMENTAL COOPERATION WITH THE TOWNSHIP OF BETHLEHEM, CITY OF BETHLEHEM, AND THE BETHLEHEM TOWNSHIP MUNICIPAL AUTHORITY, ENTERING INTO AN AGREEMENT REGARDING CURRENT AND FUTURE CONNECTIONS BY THE CITY OF BETHLEHEM TO CERTAIN SEWER LINES OWNED AND MAINTAINED BY THE BETHLEHEM TOWNSHIP MUNICIPAL AUTHORITY

Upon motion (Nolan-Davis), the Board of Commissioners voted unanimously by voice vote to table a motion to authorize the Township Manager to advertise an ordinance authorizing intergovernmental cooperation with the Township of Bethlehem, City of Bethlehem, and the Bethlehem Township Municipal Authority, entering into an agreement regarding current and future connections by the City of Bethlehem to certain sewer lines owned and maintained by the Bethlehem Township Municipal Authority.

MOTION A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ADVERTISE AN ORDINANCE AUTHORIZING THE FIRST AMENDMENT TO THE INTERMUNICIPAL COOPERATION AGREEMENT FOR GRIFFIN LAND SUBDIVISION AND LAND DEVELOPMENT IN LOWER NAZARETH TOWNSHIP, FOR TRANSMISSION THROUGH BETHLEHEM TOWNSHIP

MUNICIPAL AUTHORITY LINES AND TREATMENT AT THE CITY OF BETHLEHEM WASTEWATER PLANT

Upon motion (Davis-Nolan), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the township manager to advertise an ordinance authorizing the first amendment to the Intermunicipal Cooperation Agreement for Griffin Land Subdivision and Land Development in Lower Nazareth Township, for transmission through Bethlehem Township Municipal Authority lines and treatment at the City of Bethlehem Wastewater Plant.

MOTION

A MOTION APPOINTING A HEARING OFFICER FOR THE TRADITIONS OF AMERICA-GREEN POND TENTATIVE PLAN APPROVAL; TO CONDUCT THE PUBLIC HEARINGS, MAKE THE FINDINGS OF FACT, CONCLUSIONS OF LAW, AND THE FINAL DECISION IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL PLANNING CODE

Thomas Elliot, Attorney for Save Green Pond said he was not notified that the Board would be considering appointing Attorney Brooman as Hearing Officer. He felt that Attorney Brooman does not have the best interests of the Township. Solicitor Broughal said that the law is clear: A Hearing Officer may be retained for findings of fact but the Board makes the final decision and he stands by his recommendation.

Upon motion (Davis-Jenkins), the Board of Commissioners voted unanimously by roll call vote to approve a motion appointing David Brooman to Hearing Officer for the Traditions of America-Green Pond Tentative Plan Approval; to conduct the public hearings, make the findings of fact, conclusions of law, and the final decision in accordance with the provisions of the Municipal Planning Code.

APPROVAL OF PURCHASE ORDERS

- PO 20170408 – Spectrum of Floors LLC – PPIS – \$5,706.00**
- PO 20170409 – Palmer Township – PPIS – \$2,201.31**
- PO 20170474 – Moyer Indoor/Outdoor – Public Works – \$10,030.00**
- PO 20170477 – A-1 Traffic Control. – Public Works– \$10,560.69**
- PO 20170478 – Dale Koehler & Sons Farm LLC – Public Works - \$9,100.00**
- PO 20170479 – TP Trailers Inc. – Public Works - \$5,390.00**

Upon motion (Davis-Breslin), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders PO 20170408, PO 20170409, PO 20170474, PO 20170477, PO 20170478 and PO 20170479 as presented.

DISCUSSION ITEM

EMPLOYEE MANUAL

Mrs. Shafer said that the employee manual has been delivered to the Board for their review and is scheduled for adoption at the next Board meeting. She said staff has been diligently working on the manual to ensure compliance.

ANNOUNCEMENT

Mr. Breslin announced that he is stepping down from his position as Vice President. President Hudak asked for nominations for Vice President. Mrs. Jenkins nominated Mr. Nolan and was seconded by Mrs. Davis.

Upon motion, (Jenkins-Davis), the Board of Commissioners unanimously voted by roll call vote to nominate Mr. Nolan to serve as Vice President.

ADJOURNMENT

There being no other business, upon motion (Nolan-Breslin), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:02 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary