

**REGULAR PUBLIC MEETING
JANUARY 3, 2017**

MEMBERS PRESENT Pat Breslin, Vice President
Malissa Davis, Commissioner
Kim Jenkins, Commissioner
Michael Hudak, President

MEMBERS ABSENT Thomas Nolan, Commissioner

OTHERS PRESENT James Broughal, Township Solicitor
Melissa Shafer, Township Manager
Doug Bruce, Assistant Township Manager
Nathan Jones, Planning Director

CALL TO ORDER President Breslin called the meeting to order at 7:04 p.m., and led those in attendance in reciting the Pledge of Allegiance.

**COURTESY OF THE
FLOOR**

**RESIDENT
3940 NORFOLK DR.** The resident is concerned about increasing traffic on Freemansburg Ave and asked the board to send Penndot a letter to slow traffic as a possible solution. Mr. Hudak agreed with him and said Penndot only granted the township to lower the speed limit to 35 mph. He said he doesn't mind reaching out to Penndot again. Ms. Davis suggested setting up portable speed signs. Mrs. Shafer said she will speak with the Chief of Police about enforcing the speed limit.

ANNOUNCEMENT President Breslin stated that a year ago he was asked by the board to be president. He said that he now has to relinquish his role as president and turned the meeting over to the solicitor. Solicitor Broughal said the first order of business for the Vice President is to entertain a nomination for Office of President. Ms. Jenkins nominated Mr. Hudak.

By a unanimous roll call vote Mr. Hudak was elected President of the Board of Commissioners. Mr. Nolan was absent.

Solicitor Broughal turned the meeting over to Mr. Hudak.

President Hudak thanked Mr. Breslin for his service and called for nominations for Vice President of the Board of Commissioners. Ms. Davis nominated Mr. Breslin.

By a unanimous roll call vote Mr. Breslin was elected Vice President of the Board of Commissioners. Mr. Nolan was absent.

**APPROVAL OF
MINUTES** Upon motion (Jenkins-Breslin), the Board of Commissioners voted by voice vote to approve the minutes of the December 19, 2016 regular public meeting as presented. The motion passed unanimously. Mr. Nolan was absent.

**RESOLUTIONS OF
THE BOARD OF
COMMISSIONERS**

**RESOLUTION R001-17 A RESOLUTION APPOINTING A MEMBER TO THE BETHLEHEM
TOWNSHIP MUNICIPAL AUTHORITY**

Upon motion (Davis-Breslin), the Board of Commissioners unanimously voted by voice vote to approve Resolution R001-17 appointing David Thomsen to the Bethlehem Township Municipal Authority. Mr. Nolan was absent.

**RESOLUTION R002-17 A RESOLUTION APPOINTING A MEMBER TO THE BETHLEHEM
TOWNSHIP MUNICIPAL AUTHORITY**

Upon motion (Jenkins-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R002-17 appointing Paul Hosking to the Bethlehem Township Municipal Authority. Mr. Nolan was absent.

**RESOLUTION R003-17 A RESOLUTION APPOINTING A MEMBER TO THE PLANNING
COMMISSION**

Upon motion (Breslin-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R003-17 appointing Harold Powell to the Planning Commission. Mr. Nolan was absent.

**RESOLUTION R004-17 A RESOLUTION APPOINTING A MEMBER TO THE PLANNING
COMMISSION**

Upon motion (Jenkins-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R004-17 appointing Leslie Walker to the Planning Commission. Mr. Nolan was absent.

**RESOLUTION R005-17 A RESOLUTION APPOINTING A MEMBER TO THE RECREATION
COMMISSION**

Upon motion (Breslin-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R005-17 appointing Frank Grillo to the Recreation Commission. Mr. Nolan was absent.

**RESOLUTION R006-17 A RESOLUTION APPOINTING A MEMBER TO THE ZONING HEARING
BOARD**

Mr. Hudak stated that he respects Mr. Batcha's dedication to the township having served as a member of the Zoning Hearing Board and Commissioner and thanked him for his service. Ms. Davis nominated Rod Law for the appointment as he has the appropriate background for the position.

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R006-17 appointing Rod Law to the Zoning Hearing Board. Mr. Nolan was absent.

RESOLUTION R007-17 A RESOLUTION APPOINTING A MEMBER TO THE VACANCY BOARD

Upon motion (Davis-Breslin), the Board of Commissioners unanimously voted by voice vote to approve Resolution R007-17 appointing Frank Pologruto to the Vacancy Board. Mr. Nolan was absent.

RESOLUTION R008-17 A RESOLUTION APPOINTING A TOWNSHIP TREASURER

Upon motion (Breslin-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Resolution R008-17 appointing Thomas Rutherford to Township Treasurer. Mr. Nolan was absent.

RESOLUTION R009-17 A RESOLUTION APPOINTING A MEMBER TO THE BETHLEHEM TOWNSHIP MUNICIPAL AUTHORITY

Ms. Davis said that Mr. Generoso has significant experience in engineering.

Upon motion (Davis-Breslin), the Board of Commissioners unanimously voted by voice vote to approve Resolution R009-17 appointing James Generoso to the Bethlehem Township Municipal Authority. Mr. Nolan was absent.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION APPROVING A REVISED FEE SCHEDULE FOR TOWNSHIP ENGINEER THE PIDCOCK COMPANY PER CORRESPONDENCE DATED DECEMBER 1, 2016

Upon motion (Davis-Jenkins), the Board of Commissioners voted by voice vote to approving a revised fee schedule for township engineer The Pidcock Company per correspondence dated December 1, 2016 as presented. The motion passed 3-1-1. Mr. Breslin opposed. Mr. Nolan was absent.

MOTION

A MOTION APPROVING A REVISED FEE SCHEDULE FOR ASSISTANT TOWNSHIP ENGINEER ARRO GROUP PER CORRESPONDENCE DATED NOVEMBER 1, 2016

Upon motion (Jenkins-Davis), the Board of Commissioners voted by voice vote to approve a motion approving a revised fee schedule for assistant township engineer Arro Group per correspondence dated November 1, 2016 as presented. Mr. Nolan was absent.

MOTION

A MOTION APPROVING A FEE SCHEDULE FOR CODEMASTER INSPECTION SERVICES PER CORRESPONDENCE DATED DECEMBER 9, 2016

Upon motion (Breslin-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve a motion approving a fee schedule for CodeMaster Inspection Services per correspondence dated December 9, 2016 as presented. Mr. Nolan was absent.

MOTION

A MOTION APPROVING AGREEMENT MODIFICATION NO. 3 BETWEEN BETHLEHEM TOWNSHIP AND T&M ASSOCIATES FOR THE MONOCACY CREEK SPILLWAY REPLACEMENT PROJECT IN THE AMOUNT OF \$5,413.90

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve a motion approving Agreement Modification No. 3 between Bethlehem Township and T&M Associates for the Monocacy Creek Spillway Replacement project in the amount of \$5,413.90 as presented. Mr. Nolan was absent.

APPROVAL OF PURCHASE ORDERS

**PO 20170005 – Municipal Emergency Services Inc. – BT Vol. Fire Co.– \$3,370.00
PO 20170008 – Golden Equipment Co. Inc. – PPIS – \$455,000.00**

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders PO 20170005 and PO 20170008 as presented. Mr. Nolan was absent.

DISCUSSION ITEM

LIBRARY REFERENDUM

President Hudak stated that this is not the first time the subject on the library has come up and that a very small percentage of tax payers utilize it on a daily basis. He said the board has reached a conclusion and will ask the solicitor to put together a referendum to put on the ballot in April.

Mr. Law asked what the basis for the relationship between the library and the township. Solicitor Broughal replied that it is by a contract and that there is an opt-out provision every year in November. Mr. Law said he would like to see the agreement renegotiated. Mr. Burke said it was voted in public in 1991 and asked the board to wait until the following primary election.

Mr. Walker thanked the board for reappointing him to the Planning Commission. He asked that board how much do the tax payers pay? He was told \$17.25 per capita. Mr. Edinger said it was voted on 30 years ago and only lost by 100 votes and believes it is time to have a referendum.

MOTION

A motion was made by Mr. Breslin to authorize the Township Solicitor to prepare an ordinance for the board to review. The motion was seconded by Ms. Jenkins and passed unanimously. Mr. Nolan was absent.

ADJOURNMENT

There being no other business, upon motion (Breslin-Jenkins), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:53 p.m. Mr. Nolan was absent.

Respectfully submitted,

Laura Zapata
Recording Secretary