

**REGULAR PUBLIC MEETING
APRIL 2, 2018**

- MEMBERS PRESENT** Michael Hudak, President
Thomas Nolan, Vice-President
Malissa Davis, Commissioner
John Merhottein Commissioner
John Gallagher, Commissioner
- OTHERS PRESENT** Wendy Nicolosi, Township Solicitor
Doug Bruce, Township Manager
- CALL TO ORDER** President Hudak called the meeting to order at 7:02 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- EXECUTIVE SESSION** Solicitor Nicolosi announced that the Board of Commissioners met in Executive Session on April 2, 2018 at 6:00 p.m. to discuss litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.
- COURTESY OF THE FLOOR**
- BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth requested that the meetings for the Master Park Plan be advertised on the electronic board.
- JOHN MALOSKY
3740 BRANDEIS AVE.** Mr. Malosky was concerned about his neighbors parking on the grass in front of their home and dragging mud into the street. President Hudak asked Mr. Bruce, Township Manager to look into this.
- APPROVAL OF MINUTES** Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to approve the minutes of the March 19, 2018 regular public meeting as presented.
- PUBLIC HEARINGS**
- ORDINANCE 05-18** **AN ORDINANCE OF THE TOWNSHIP OF BETHLEHEM, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE TRANSFER OF RESTAURANT LIQUOR LICENSE NO. R-2243 INTO BETHLEHEM TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA, PURSUANT TO THE PENNSYLVANIA LIQUOR CODE**
- Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to Adopt Ordinance 05-18 approving the transfer of restaurant Liquor License No. R-2243 into Bethlehem Township, Northampton County, Pennsylvania, pursuant to the Pennsylvania Liquor Code.
- ORDINANCE 06-18** **AN ORDINANCE OF THE TOWNSHIP OF BETHLEHEM, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE TRANSFER OF RESTAURANT LIQUOR LICENSE NO. R-21000 INTO BETHLEHEM TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA FROM WIND GAP, NORTHAMPTON COUNTY, PENNSYLVANIA (VIA PUBLIC AUCTION CONDUCTED NOVEMBER**

2017) PURSUANT TO THE PENNSYLVANIA LIQUOR CODE

Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to adopt ordinance 06-18 approving the transfer of Restaurant Liquor License No. R-21000 into Bethlehem Township, Northampton County, Pennsylvania from Wind Gap, Northampton County, Pennsylvania (via public auction conducted November 2017) pursuant to the Pennsylvania Liquor Code.

ORDINANCE 07-18

AN ORDINANCE OF THE TOWNSHIP OF BETHLEHEM, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE TRANSFER OF RESTAURANT LIQUOR LICENSE NO. R-9279 INTO BETHLEHEM TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA, FROM NORTHAMPTON BOROUGH, NORTHAMPTON COUNTY, PENNSYLVANIA (VIA PUBLIC AUCTION CONDUCTED NOVEMBER 2017) PURSUANT TO THE PENNSYLVANIA LIQUOR CODE

Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to approve the transfer of Restaurant Liquor License No. R-9279 into Bethlehem Township, Northampton County, Pennsylvania from Northampton Borough, Northampton County, Pennsylvania (via public auction conducted November 2017) pursuant to the Pennsylvania Liquor Code.

A MOTION APPROVING A MODIFICATION TO THE MANUAL OF DESIGN GUIDELINES FOR THE ST. LUKE’S TOWER TWO LAND DEVELOPMENT, AS REVISED DECEMBER 13, 2017

Upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to approve a motion approving a modification to the manual of design guidelines for the St. Luke’s Tower Two Land Development, as revised December 13, 2017.

PRESENTATION

PORTABLE RESTROOMS AT “NORTH FORTY” – STEVE HUNSBERGER, PPIS DIRECTOR

Steve Hunsberger, PPIS Director said research was done to determine the cost of a pre-fabricated portable restroom versus a permanent building at the North Forty. He said only one manufacturer makes portable restrooms ADA compliant and is located in Indiana. He said they are well built and are able to be connected to the pump system. The price quoted is \$42,703.00 which is dramatically lower than a permanent building. President Hudak asked Mr. Hunsberger to get a price for 4 portable restrooms and 1 ADA compliant portable restroom.

RESOLUTIONS OF THE BOARD OF COMMISSIONERS

RESOLUTION R037-18

A RESOLUTION AUTHORIZING THE DISPOSITION OF CERTAIN MUNICIPAL PUBLIC RECORDS PURSUANT TO THE SCHEDULES AND PROCEDURES APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE IN ACCORDANCE WITH THE PENNSYLVANIA MUNICIPAL RECORDS ACT

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R037-18 Resolution R037-18 authorizing the disposition of certain municipal public records pursuant to the schedules and procedures approved by the Local Government Records Committee in accordance with the Pennsylvania Municipal Records Act.

RESOLUTION R038-18 A RESOLUTION AMENDING A RESOLUTION ESTABLISHING THE BETHLEHEM TOWNSHIP FIRE RELATIONS COMMITTEE BY ADDING A REPRESENTATIVE OF THE BETHLEHEM TOWNSHIP POLICE DEPARTMENT

Upon motion (Gallagher-Nolan), the Board of Commissioners unanimously voted by voice vote to approve Resolution R038-18 amending a resolution establishing the Bethlehem Township Fire Relations Committee by adding a representative of the Bethlehem Township Police Department.

RESOLUTION R039-18 A RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER TO UTILIZE MUNICIBID ON-LINE GOVERNMENT AUCTION SERVICE FOR THE SALE OF TOWNSHIP-OWNED PERSONAL PROPERTY AND TO TRANSFER THE TITLES OF TOWNSHIP-OWNED VEHICLES SOLD ON MUNICIBID

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R039-18 authorizing the township manager to utilize Municibid on-line government auction service for the sale of Township-owned personal property and to transfer the titles of township-owned vehicles sold on Municibid.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION APPROVING CHANGE ORDER 26 FOR BRACY CONSTRUCTION FOR THE COMMUNITY CENTER RENOVATION PROJECT

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve a motion approving Change Order 26 for Bracy Construction for the community center renovation project.

APPROVAL OF PURCHASE ORDERS

PO 20180559 – U.S. Municipal Supply Inc. – Public Works – \$11,500.00
PO 20180560 – Snap-On Tools – Public Works – \$10,737.59
PO 20180561 – CDW Government Inc. – Police -- \$2,059.69
PO 20180562 – Dale Koehler & Sons Farm LLC – Public Works – \$9,100.00
PO 20180563 – Watch Guard – Police – \$5,545.00
PO 20180564 – Abel Fence – PPIS – \$3,300.00
PO 20180568 – Watch Guard – Planning – \$5,420.00

Upon motion (Merhottein-Nolan), the Board of Commissioners voted unanimously by voice vote to approve Purchase Orders PO 20180559, PO 20180560, PO 20180561, PO 20180562, PO 20180563, PO 20180564 and PO 20180568 as presented.

MOTION

Upon motion (Gallagher-Nolan), the Board of Commissioners voted by voice vote to untable a motion that was presented at the last meeting authorizing the township manager to advertise for bid the carpentry portion of the Archibald Johnston mansion exterior renovation project. The motion passed 3 to 2. (Mr. Hudak and Mr. Merhottein opposed.)

President Hudak said that he is against rebidding the project because it goes against the Township Solicitor's advice. Ms. Davis agreed and added that they should not get services they are not sure they can pay for. President Hudak said they will continue to discuss further with the Trust.

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to re-table a motion authorizing the township manager to advertise for bid the carpentry portion of the Archibald Johnston mansion exterior renovation project.

ADJOURNMENT

There being no other business, upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:35 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary