



Memo

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To: Honorable Members of the Bethlehem Township Board of Commissioners
Doug Bruce, Township Manager
From: Amanda L. Raudenbush, AICP, Planning Director
Date: December 13, 2018
Re: December 13, 2018 Board of Commissioners Meeting Report

Departmental Activities

- Updated website with current fee schedule and other documents
- Finalized due diligence for permitting software
- Continue office clean-up and organization

Pre-Application Meeting

One Pre-Applications Meeting was held on December 12, 2018 with Township Staff. Below is a summary of the meeting:

3608 Nazareth Pike (former Leiser's property)

- The applicant proposes a convenience store with associated gas pumps on the corner of Route 191 and Oakland Road. The Township Staff and Planning Commissioners, present at the meeting, discussed the access and layout. Township Staff and Planning Commissioners expressed a desire to minimize access points to Route 191. Discussion surrounding stormwater discharge and potential zoning issues were also had. The application is currently on the Planning Commission agenda for Tuesday, December 18 with a sketch plan.

Board of Commissioners New Business

- **Mill Creek – Extension**

Current Submissions for December 18, 2018 Planning Commission Meeting

- **3608 Nazareth Pike – Sketch Plan**
- **Ebenezer Bible Fellowship Church Major Subdivision**